

**RECORD OF PROCEEDINGS**  
**Regular Council Meeting Minutes**  
**September 26, 2017 @ 7:30pm**

**Council Members Present:** Zircher, Lowery, Daily, Tennant

**Council Members Absent:** Felbaum, Ertuncay

**Present:** Scott Gilliland- Mayor  
Jamie Argyle – Fiscal Officer Trainee  
Brandon Roberts, Village Administrator  
Wesley Barton- Police Chief

Mayor Gilliland called the meeting to order at 7:30 p.m.; followed by roll call; led the Pledge of Allegiance to the Flag of the United States of America, and asked for a moment of silence for the US Armed Forces.

Minutes: Mayor Gilliland asked for Council to take a minute to review the minutes from 9/12/2017. Gilliland asked if there were any changes or corrections. Copy of these minutes were not included in the council books however they were emailed out to council on 09/21/17. Gilliland asked for a motion to approve the minutes; Councilman Zircher moved to approve the August 22, 2017 minutes, seconded by Councilwoman Daily. Roll call: Ayes: Daily, Zircher, Tennant, Lowery. Nays: None

**Public Comments:** None

**Old Business:**

3rd reading of Resolution 06-17 - Accepting a gift from Simply Christmas in Lithopolis. Gilliland advised of a second correction. Councilman Lowery asked if the correction was to Section 2; Gilliland responded yes a correction to how we are accepting the funds; we don't want to create an Ordinance to create a line item. Gilliland asked for a motion to pass Resolution; Motioned by Councilman Zircher; Seconded by Councilwoman Tennant. Roll Call: Ayes: Zircher, Tennant, Lowery; Nays: None; Abstain: Daily;

2<sup>nd</sup> reading of Ordinance 27-17- Appointing a new Fiscal Officer Jamie L. Argyle.

2<sup>nd</sup> reading of Ordinance 29-17- Adopting 2015 International Property Maintenance Code. Gilliland advised of the amended 2012 version to the 2015 version. Gilliland also advised a copy of the IPMC book was emailed to council as well as a printed copy in the council books; also a copy of the old Ordinance 22-07 was provided to council. Councilman Zircher motioned to move this to a special committee; and this would also give time for council to review the new version; Seconded by Tennant. Roll Call: Ayes: Zircher, Tennant, Lowery, Daily; Nays: None. Gilliland stated he would work with Mike Fultz, Village Solicitor, to get this started.

**New Business:** None

**Reports:**

Village Administrator - Roberts advised of waterline installation on Columbus and North St.; Roberts also stated they were getting things cleaned up at the plant and that Stephen Kill, Water Operator has been doing a good job working with the EPA getting things up to par; Roberts advised they are getting all the vehicles ready for winter; Roberts also stated he wrote a letter and then presented the letter to council. Roberts read the letter allowed to council. A person in the audience commended Roberts on the letter and what he had to say.

Chief Barton: Provided statistics for August; The Chief also wanted to introduce his officers to council and attendees; Introduced Officer Minier and Balcom; Chief wanted to acknowledge all they do for the Village. Audience applauded the officers. Lori Ryan, in the audience attending council meeting, stated she attended the Honey Fest and encountered the officers and said they did an excellent job and thanked the officers for their time at the Honey Fest. Chief Barton then introduced officer Praither, and Snyder. The Chief announced that Officer Praither was being promoted to rank of Sargent and pinned his new Sargent stripes. The Chief thanked all his officers for coming and the audience gave applause to the officers.

Fiscal Officer: Nothing

Mayor: Gilliland asked for a Motion to appoint Fiscal Officer trainee, Jamie Argyle, as the designee for Public Records Retention. Motioned by: Tennant; Seconded by: Daily; Roll Call: Ayes: Zircher, Daily, Tennant; Nays: None; Abstain: Lowery. Gilliland then stated to council and the audience that he has always had an open door policy; If anyone has questions or concerns feel free to contact him at any time.

**Round Robin:**

Zircher- Thanked Roberts for saying what he said earlier in his letter he wrote. Zircher stated he was dismayed by the public discourse however the public should ask tough questions but with a level of decorum. Zircher also asked about our records retention policy; Gilliland responded we have an active ordinance for records retention and some records were sent out to advise if they had historical value however he did not know what was submitted and what was not as this was before he was in office. Zircher asked if we need to set up a records review committee; Gilliland responded yes we need to get that in place. Attendee in the audience asked if they need volunteers to go through the boxes and would volunteer her time; Another attendee in the audience asked if there would be a privacy issue in doing so. Councilman Zircher stated we would need to address that immediately as that would be a liability for the Village.

Lowery- Announced this would be his last council meeting; He is moving out of state and is resigning from council. He thanked everyone and stated it was his pleasure to serve the village. Councilman Zircher thanked him for his service. Gilliland asked for a motion to accept Councilman Lowery's resignation; Motioned by: Councilwoman Tennant; Seconded by Councilman Zircher; Roll Call: Ayes: Daily, Tennant, Zircher; Nays: None; Abstain: Lowery.

Felbaum- Absent

Ertuncay- Absent

Daily- Nothing

Tennant- Nothing

Gilliland then asked for a motion to adjourn. Councilman Zircher motioned to adjourn; Seconded by Councilwoman Tennant. Rollcall: Ayes: Tennant, Daily, Zircher; Abstain: Lowery; Nays: None. **Meeting adjourned @ 8:00p.m.**

  
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**Grant Felbaum**  
President

  
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**Jamie L. Argyle**  
Clerk, Village of Lithopolis3