

**RECORD OF PROCEEDINGS**  
**Regular Council Meeting Minutes**  
**December 12, 2017 @ 7:30pm**

**Council Members Present:** Zircher, Long, Felbaum, Tennant

**Council Members Absent:** Daily, Ertuncay

**Present:** Joe Taylor - Mayor  
Jamie Argyle – Fiscal Officer  
Wesley Barton- Police Chief

Mayor Taylor called the meeting to order at 7:30 p.m.; followed by roll call; led the Pledge of Allegiance to the Flag of the United States of America, and asked for a moment of silence for the US Armed Forces.

**Minutes:**

Mayor Taylor asked for Council to take a minute to review the minutes from 10/24/17, 11/14/2017, 11/20/17, 11/28/17, and 12/07/17. Taylor asked if there were any changes or corrections.

Taylor asked for a motion to approve the minutes from 10/24/17; Councilman Zircher moved to approve the October 24, 2017 minutes, seconded by Councilwoman Tennant. Roll call: Ayes: Zircher, Felbaum, Tennant; Abstain: Long; Nays: None

Taylor asked for a motion to approve the minutes from 11/14/2017; Councilman Zircher moved to approve the November 14, 2017 minutes, seconded by Councilwoman Tennant. Roll call: Ayes; Zircher, Tennant. Abstain; Felbaum, Long. Nays: None.

Taylor asked for a motion to approve the minutes from 11/20/17; Councilman Zircher moved to approve the November 20, 2017 minutes, seconded by Councilwoman Tennant. Roll Call: Ayes; Zircher, Tennant, Felbaum. Abstain: Long. Nays: None.

Taylor asked for a motion to approve the minutes from 11/28/17; Councilman Zircher moved to approve the November 28, 2017 minutes, seconded by Councilwoman Tennant. Roll call: Ayes; Tennant, Felbaum, Zircher. Abstain: Long. Nays: None.

Taylor asked for a motion to approve the minutes from 12/07/17; Councilwoman Tennant moved to approve the December 07, 2017 minutes, seconded by Councilman Felbaum. Roll call: Ayes; Long, Felbaum, Zircher, Tennant. Nays: None.

**Public Comments:**

Wes Perry wanted to express his concern for the attendance for two of the council members. Taylor stated we did receive a call from Councilwoman Daily who could not attend however we did not here from Councilwoman Ertuncay. Taylor also stated that council pay is paid out by how many meetings they attend out of the 24 scheduled regular council meetings. Therefore, if they do not attend a meeting they would not be paid for those meetings.

Dale Dixon from Wichert Insurance addressed council and passed out a packet of our renewal information. Wichert insurance has covered the Village property insurance for several years. Dixon stated he met with the Fiscal Officer about a month ago to go over the renewal and make sure everything was in place. Dixon stated our premiums and the change from last year to this year was only \$212.00. Dixon read through the packet in detail of the Village's coverages. Dixon addressed the Cyber Liability Option that the Village does not currently have which would not only cover network security, data breaches, cyber extortion, as well as physical paperwork/documents etc. Council and Mayor agreed we should get a quote for this coverage and determine if this is an affordable option for the Village. Dixon also stated he needed a listing from the Village for any equipment that goes on and off Village property other than vehicles. Dixon also asked that we provide an updated list of driver's license numbers.

Mayor addressed council with a prepared statement:

Taylor stated that the Sheriff's department came in and took the hard drive from the copy machine and the Mayor's computer on November 16<sup>th</sup>. Taylor stated that the DVR for the camera system was discovered missing by our Computer Tech on November 27<sup>th</sup>. The Computer Tech informed us that the DVR went off line on November 5<sup>th</sup> at 8:56 p.m. Taylor also stated that bags of shredded papers were discovered on November 9<sup>th</sup> and again on November 15<sup>th</sup>. Taylor stated this was an on-going investigation and no comments could be made further.

Taylor added the Village had an alarm monitoring system under contract but has not been in use at the office nor the water plant. The office control pad had been removed from the wall. Taylor stated the Mayor's office desk drawers and filing cabinets were empty when he came in on December 4<sup>th</sup>. Taylor also stated that the key for the dial on the Village safe is missing, and would cost between \$200-\$500 to replace the dial lock. Taylor then stated the Village I-Phone from the Mayor was missing all history.

Taylor advised Council that the Water Operator salary was approved from \$17.50 to \$25.00 per hour back in May however the Water Operator was hired at \$17.50 and was told at time of hiring that he would be on a 90-day probation then would be given an hourly wage of \$21.50 per hour. Taylor proceeded to state that only Council can determine a wage increase for an employee and that was not done. Taylor then asked Council if they would approve the \$21.50 wage. Councilwoman Tennant verified that this is what the Water Operator is expecting; Taylor stated yes. Councilman Felbaum added that he currently makes \$17.50 and he would be moved to \$21.50; Fiscal Officer stated yes. Audience Member asked if he was currently making the \$21.50; Taylor stated it was already put in process and has had a couple of payrolls at the higher wage. Councilman Felbaum noted that if we bump him back down to \$17.50 we might not have a Water Operator however expressed that he thought we should postpone this discussion until after the Finance Meeting on Tuesday December 19<sup>th</sup>. An audience member also asked if the performance evaluations had happened; Fiscal Officer stated yes that he had two, one at 30 days and another at 45 days. Taylor also stated that on the final review is was written on the review that he would be given the increase to \$21.50 per hour and signed by the Village Administrator and the Water Operator. Taylor stated we can postpone this conversation of wages for the Water Operator until after the Finance Meeting.

Taylor also asked Council if all could attend the December 26<sup>th</sup> Council meeting. All in attendance replied yes.

#### **Old Business:**

3rd reading of ORD 31-17 To Create Lithopolis Parks and Advisory Board. Taylor did state a correction was made to the Ordinance in Section 2, it should say the board would contain three residents not three electors. Taylor asked for a motion to pass ORD 31-17; Councilman Felbaum motioned, and seconded by Councilman Zircher. Roll Call: Ayes; Long, Tennant, Felbaum, Zircher. Nays: None. Ordinance passed.

2<sup>nd</sup> reading of RES 10-17 Resolution of Village of Lithopolis adopting 2017 Fairfield County Natural Hazards Mitigation Plan. Councilman Zircher stated he preferred the language of the Fairfield County version and not the language written in the Resolution. Councilman Felbaum stated to Zircher that he can make a motion to amend the language. Councilman Zircher moved to motion that we amend and use the Fairfield County language as part of the mitigation plan, seconded by Councilman Felbaum. Roll call: Ayes; Zircher, Long, Felbaum, Tennant. Nays: None.

**New Business: None**

**Reports:**

Village Administrator – Could not attend due to water line break.

Chief Barton: Presented the stats and the blotter for November. Chief Barton stated that the Lancaster Eagle Gazette reported that an I.T. employee was suspected in stealing from the school district at the intermediate school. Chief also stated that a resident reported receiving disturbing mail that had x's through the eyes and an arrow threw the head and the resident believed it came from his wife's "special" friend. Chief also stated that there was a suicide in the Village last month.

Fiscal Officer: Argyle passed around the bank reconciliation for October and November for Councils signature.

Mayor: Taylor stated that we have a Village Facebook and would like not only the bad things but good things that happen in the Village to be added to the Facebook page. Taylor also stated that items posted on Facebook can also be included on the monthly Newsletter. Councilman Zircher noted that for a couple of months that a picture of someone's mug shot was at the top of the page and was hoping to see new pictures cycle through so that was not the first photo to see on the Village Facebook page.

**Round Robin:**

Tennant – No

Zircher - Added he would still like to have conversations about the Mayors salary & responsibility and starting a special committee to determine such things; Also stating he knows this would not change until next term however we haven't had any action thus far on it, but would like to request this special committee. Taylor stated he would like to see this start after the first of next year so that we can figure out how to get through this year first and then make it through next year as well, however would like to address this before next election possibly in August 2018.

Long – Wanted to address Council compensation; Taylor advised that as far as payment that we have 24 meetings, Councilwoman Daily is on the \$300 per year wage and the remaining are on the \$600 per year wage and that is divided out per how many actual meetings were attended by each Council member. Taylor also stated that Council has the right to a vote to not forgive other Council members absences and be removed. Long and Felbaum stated those who didn't attend tonight's meeting as well as previous Council meetings would not get paid for the absences.

Felbaum – Nothing

Taylor then asked for a motion to adjourn. Councilman Long moved, seconded by Councilman Felbaum.  
Rollcall: Ayes: Felbaum, Zircher, Tennant, Long. Nays: None. **Meeting adjourned @ 8:27 p.m.**



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**Grant Felbaum**  
President



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**Jamie L. Argyle**  
Clerk, Village of Lithopolis