A RESOLUTION RENOUNCING THE RELEASE OF PRIVATE TAX RECORDS
BY AN ELECTED OFFICIAL.

Whereas, Village Council established a Public Records Retention policy to adhere to
upon receiving a request for public records; and

Whereas, the Public Record Retention Policy provides that requests for public documents
be processed and release by and through the designated administrative records custodian; and

Whereas, the Lithopolis Public Record Retention Policy, and state and federal law all
preclude the release of private documents held by the village, including tax records and W2s:
and

Whereas, this policy was enacted in 2010; and

Whereas, within the past six months an elected village official, who was and is not the
duly designated administrative records custodian released private tax documents, including W2s
without authorization or legal right; and

Whereas, the elected official released the private records without consulting the duly
designated records custodian or the village solicitor before doing so, thereby circumventing the
established Public Records Retention policy; and

Whereas, this council finds the release of private records repugnant to the privacy rights
of village employees, staff, and officials, and violates the laws of this community, state, and
country:

THEREFORE, be it resolved, the Lithopolis Village Council hereby renounces the
release of private records and resolves to ensure that no further such acts occur.
Resolution

Attest: Amanda Wilson
Clerk
Date: 11-12-19

Signed: [signature]
Mayor
Date: 11/12/2019

Approved as to form: [signature]
Village Solicitor