

RECORD OF ORDINANCE

Ordinance No. 06-17

Date Passed FEBRUARY 14, 20 17

ORDINANCE 06-17

AN ORDINANCE CREATING THE TEMPORARY POSITION OF VILLAGE ADMINISTRATOR TRAINEE AND DECLARING AN EMERGENCY.

WHEREAS, the Village Administrator has indicated his intent to retire in the near future; and

WHEREAS, it is in the interest of better administration of Village affairs to ensure the smooth transition to a new Village Administrator, and

WHEREAS, it is the judgment of this Council that the interests of the citizens of the Village will be better served through the creation of an Administrator Trainee position,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF LITHOPOLIS, FAIRFIELD COUNTY, STATE OF OHIO;

Section 1. That Council hereby creates the full time position of Administrator Trainee, an FLSA non-exempt position. The Administrator Trainee shall receive wages at the rate of \$24.30 per hour, and shall receive all the customary employee benefits offered to Village employees.

Section 2. That the position of Administrative Trainee shall be filled by a candidate selected by the Village Administrator,

Section 3. That the work hours and work location(s) of the Administrator Trainee shall be determined, and varied as appropriate, by the Village Administrator, and the position shall report directly to the Village Administrator. The Administrator Trainee may work less than, or more than, 40 hours per week at the sole discretion of the Village Administrator. The Administrator Trainee position shall terminate no later than six months from the effective date of this Ordinance, and the selected candidate shall not thereafter be employed in such position.

Section 4. That the Village Administrator will train the Administrator Trainee in the tasks and responsibilities of the Village Administrator and may, in the course of such training, progressively transfer, at the Administrator's sole discretion, certain projects, responsibilities, and work-load to the Administrator Trainee.

Section 5. That this Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, health, and safety, and for the further reason to facilitate the training of a potential Village Administrator in anticipation of the impending retirement of the current Village Administrator, wherefore, this Ordinance shall take effect and be in force immediately upon passage.

DATE PASSED: FEBRUARY 14, 2017

ATTEST: [Signature]
CLERK

SIGNED [Signature]
MAYOR

DATE: 2/27/17

DATE: 2/27/17

APPROVED AS TO FORM:

[Signature]
VILLAGE SHERIFF