

RECORD OF ORDINANCE

Ordinance No.

10-18

Date Passed

3-27

20 18

An Ordinance modifying the Table of Organization for the Village of Lithopolis and setting the type and number of paid employees for the village and repealing Ordinance 10-17, 13-17 and 05-14;

Whereas, it is the responsibility of Council to authorize employee positions in the village, and

Whereas, Council desires to change the current standard Table of Organization, and

Whereas, Council wishes to continue the services of current employees without a break in service time, and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF LITHOPOLIS, FAIRFIELD COUNTY, STATE OF OHIO;

Section 1. The Council of the Village of Lithopolis creates a standard Table of Organization for the village and authorizes the following positions.

Section 2. The Police Department shall be supervised by the Police Chief and consist of two (2) Full-time Police Officers, one of which may be given the rank of Sergeant at the discretion of the Chief, and with the approval of the Mayor. The Chief may appoint up to ten (10) auxiliary Police Officers as necessary, with the approval of the Mayor.

Section 3. The Public Works Department shall be supervised by the Village Administrator and consist of no more than two (2) Full-time General Maintenance Workers, one of which may be designated a Utility Operator at the discretion of the Village Administrator and with the approval of the Mayor, if the employee is licensed by the OEPA to operate the Lithopolis Water Treatment Plant and one (1) Utility Billing Clerk.

Section 4. The Mayor's Office shall consist of the Fiscal Officer, Chief of Police, Village Administrator, all FLSA-exempt, employees and one (1) Administrative Assistant, who shall be the villages point of contact for the departments of Development, Zoning and Building and one (1) Mayors Court Clerk.

Section 5. Scheduled Full-time hours may be less than 40 hours per week at the discretion of the Mayor. Any position may be reduced to a part-time position or combined with another position after finding by the Mayor that the full-time position can no longer be justified based on funding or workload and in-lieu of layoffs.

Section 6. All current employees listed shall continue in their current positions without a break in service.

Section 7. This ordinance shall be in full force and effect at the soonest date provided by law.

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DATE PASSED: 3-27, 2018

ATTEST: Amanda Weston CLERK SIGNED

Jack Paulin
MAYOR

DATE: 3-27-18 DATE:

3-27-18

APPROVED AS TO FORM:

John M. McKinney
VILLAGE SOLICITOR