RECORD OF ORDINANCE

Date Presented 07/26/2022

Sponsor Mayor Sandine Ordinance No. 15-22 Date Passed July 26, 2022

AN ORDINANCE MODIFYING THE TABLE OF ORGANIZATION FOR THE VILLAGE OF LITHOPOLIS AND SETTING THE TYPE AND NUMBER OF PAID EMPLOYEES FOR THE VILLAGE AND REPEALING ORDINANCE 01-20 AND DELCARING AN EMERGENCY;

Whereas, it is the responsibility of Council to authorize employee positions in the village, and

Whereas, Council desires to change the current standard Table of Organization, and

Whereas, Council wishes to continue the services of current employees without a break in service time, and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF LITHOPOLIS, FAIRFIELD COUNTY, STATE OF OHIO;

Section 1. The Council of the Village of Lithopolis creates a standard Table of Organization for the village and authorizes the following positions.

Section 2. The Police Department shall be supervised by the Police Chief and consist of two (2) Full-time Police Officers, one of which may be given the rank of Sergeant at the discretion of the Chief, and with the approval of the Mayor. The Chief may appoint up to ten (10) auxiliary Police Officers as necessary, with the approval of the Mayor.

Section 3. The Public Works Department shall be supervised by the Village Administrator and consist of no more than one (1) General Maintenance Worker 2, (1) Utility Billing Clerk, two (2) Full-time General Maintenance Worker 1, (1) Part-time Utility Operator and no more than (2) Part-time Seasonal Workers. The Village Administrator may fill or leave positions vacant at his/her discretion, with the approval of the Mayor.

Section 4. The Finance Department shall consist of the Fiscal Officer and consist of no more than two (2) Part-time Seasonal Workers.

Section 5. The Mayor's Office shall consist of a Full-time Fiscal Officer, Chief of Police, and Village Administrator and (1) one part-time Mayor's Court Clerk/Assistant Clerk.

Section 6. Full-time is generally scheduled for 40 hours per week at the discretion of the Mayor. Part-time is generally scheduled as less than 30 hours per week. Any position may be reduced in hours or combined with another position after finding by the Mayor that the full-time/part-time position can no longer be justified based on funding or workload and in-lieu of layoffs.

Section 7. All current employees listed shall continue in their current positions without a break in service.

Section 8. This ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public health, safety, and welfare in that Council desires to update the table of organization and fill positions as soon as possible.

Attest/Date: Jacinta Flowers
Clerk

Signed/Date 7/26/2022
Mayor

Approved as to form: Jon M. Browning
Jon M. Browning

First Reading 7/26/22 Second Reading —

Revised Second Reading _____ Third Reading —

VOTE FOR 5 AGAINST 0