



Division of Surface Water
NPDES Small MS4 General Permit
(OHQ000003) Annual Reporting Form

Instructions for completing this form

- OHQ000003 requires that this form be used when submitting annual reports. You may request approval to use your own reporting format.
- Annual Reports are due annually on or before April 1st.
- Complete the form and sign and date the certification statement below
- If more space is needed than is provided, identify within the provided space that Attachment A, B, C, etc. has been attached.
- If an item of the form is not applicable for your program (such as street sweeping), fill in N/A in the space provided.
- Do not include attachments such as brochures, newspaper clips, sign-in sheets, etc. related to your program with this form. You only need to summarize these within this report. These records must be filed and will be needed during program audits.
- When complete, submit this Annual Report form to the following address:
 Ohio Environmental Protection Agency
 Division of Surface Water
 Storm Water Program-Small MS4
 P.O. Box 1049
 Columbus, Ohio 43216-1049

General Information

Small MS4 Annual Report for Year: 2021		Ohio EPA Facility Permit Number: 4GQ00043*AG	
Name of MS4: Village of Lithopolis			
Mailing Address: P.O. Box 278, 11820 Lithopolis Road			
City: Lithopolis	State: OH	Zip Code: 43136	
Country: USA	County: FAIRFIELD		
Primary Contact: Eric Sandine	Title: Mayor		
Email Address: mayor@lithopolis.org	Phone: (614) 837-2031	Fax:	

Include or attach a Table of Organization. Indicate who (name and contact information) is responsible for overall management and implementation of your program, and if different, each minimum control measure of your program. Identify how development and implementation across multiple positions, agencies and departments occur. Also, identify any Memorandum of Understandings (MOUs) or other such agreements that exist.

VILLAGE

- Mayor- Eric Sandine, Overall Manager of the MS4 permit, (614) 837-2031
- Roads- Amanda Wolin, Coordinator for storm sewer repair and maintenance, contracts and agreements for services, (614) 837-2031
- Zoning- Amanda Wolin, Village Administrator, (614) 837-2031
- Police- Wesley Barton, Chief, (614) 837-8674
- Legal- Jon M. Browning, Solicitor, (614) 221-8988

OUTSIDE AGENCY ASSISTANCE

- FDH- Joseph Eble, RS, MS, MBA-HSTS, IDDE, Fairfield Department of Health, (740) 652-2800 (Per ORC)
- FCPH- Nathan Ralph, RS-HSTS, IDDE, Franklin County Public Health, (614) 525-3909 (Per ORC)
- FCLR- Jennifer Kolometz, Fairfield County Litter and Recycling, (740) 681-4423 (By service area)
- FSWCD- Chad Lucht, CPESC, Fairfield Soil and Water Conservation District, 740-653-8154 (By agreement-Development plan reviews)
- FSWCD- Tommy Springer, Fairfield Soil and Water Conservation District, 740-653-8154 (By agreement-Education assistance)

Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including possibility of fine and imprisonment for knowing violations.

Applicant Name: Eric Sandine	Title: Mayor
Signature: Electronically submitted by esandine	Date: Electronically submitted on 04/01/2022

PUBLIC EDUCATION AND OUTREACH

Estimate Your Permit Area of Total Population: 1573

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	% Target Audience	Effective
Web based education	Village and Working Partner (WP)	Annually the Village will maintain a webpage, with a counter to direct citizens to educational resources and water quality concern reporting. This site will be crossed referenced with the WP website. The Village will track and count totals for reporting.	Pollution awareness and what residents, property managers, contractors and students can do to help.	50 % of the population and contractors working in the Village	50	Yes
<p>Summary of Results: Not implemented at the time of reporting. 7,534 visited the FSWCD website directly.</p>						
<p>Comments:</p>						
Media topic for outreach by year-Adult Education	FSWCD and VILLAGE through Working Partner (WP)	Provide direct mailing educational materials to homeowners, residents, and business owners concerning efforts they can undertake to reduce storm water pollution.	Direct mailings to property owners on Fertilizer in Stormwater Concerns (April 2021) and Stormwater survey via social media (Fall of 2021).	Property owners	100	Yes
<p>Summary of Results: Contact with 100% of property owners on relevant topics to reduce storm water pollution.</p>						
<p>Comments:</p>						
Contractor and developer education	Village Zoning and Working Partner (WP)	Annually the WP will assist in the coordination and promotions for the Central Ohio Round Tables to deliver required information to contractors and developers. The Village will develop a brochure or PDF document on community specific erosion control expectations and standards distributed with each permit package.	Pollution awareness and what residents, contractors and property managers can do to help.	50% of contractors working in the Village	10	Yes
<p>Summary of Results: Not fully implemented at the time of reporting.</p>						
<p>Comments:</p>						
School Children Education-In person	FSWCD through Working Partner (WP)	Annually the WP will present to 100% of 4th grade classes in the Bloom-Carroll Local School District on information about storm water and water quality issues. This will typically occur in the second half of each school year. WP will track and report attendance to the Village.	Pollution awareness and what residents can do to help.	100% of 4th grade classes	100	Yes

Summary of Results: Due to COVID19 in 2021 100% of 4th grade students (140) were provided "remote learning" storm water pollution reduction education aids.

Comments:

PUBLIC EDUCATION & OUTREACH

Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	% Target Audience	Proposed Schedule
Media topic for outreach by year-Adult Education	FSWCD and VILLAGE through Working Partner (WP)	Provide direct mailing educational materials to homeowners, residents, and business owners concerning efforts they can undertake to reduce storm water pollution.	Automotive fluids disposal.	Property owners	100	By November 2022

Summary of Planned Activities: Direct mail in newsletter

Comments: None

Contractor and developer education	Village Zoning and WP Working Partner	Annually the WAP will assist in the coordination and promotions for the Central Ohio Round Tables to deliver required information to contractors and developers. The Village will maintain a brochure or PDF document on community specific erosion control expectations and standards distributed with each permit package.	Pollution awareness and what residents, contractors and property managers can do to help.	50% of contractors working in the Village	10	November 2022
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Summary of Planned Activities: Update PDF annually

Comments: None

School Children Education-In person	FSWCD through Working Partner (WP)	Annually the WP will present to 100% of 4th grade classes in the Bloom-Carroll Local School District on information about storm water and water quality issues. This will typically occur in the second half of each school year. WP will track and report attendance to the Village.	Pollution awareness and what residents can do to help.	100% of 4th grade classes	100	Throughout 2022
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Summary of Planned Activities: 100% of 4th grade students provided storm water pollution reduction education.

Comments: NONE

Web based education	Village and Working Partner (WP)	Annually the Village will maintain a webpage, with a counter to direct citizens to educational resources and water quality concern reporting. This site will be crossed referenced with the WP website. The Village will track and count totals for reporting.	Pollution awareness and what residents, property managers, contractors and students can do to help.	50% of the population and contractors working in the Village	10	November 2022
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Summary of Planned Activities: Link WP resources to Village Website.

Comments: None

PUBLIC INVOLVEMENT AND PARTICIPATION

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate Of People Participated	Effective
Household Hazard Waste and Pharmaceutical disposal	Village and WP (Partner with the Sheriff, FCLR and Canal Winchester to promote)	Host collection events to reduce exposure of high concentrations of household hazardous wastes and pharmaceuticals through illicit discharges and teaching through awareness of proper disposal locations.	Do not dump household hazardous waste and waste pharmaceuticals down the drain.	Engage 25% of Households	0	Yes

Summary of Results: Village will include in the Village Newsletter and on the Village website locations where for Hazzard Waste and Pharmaceutical disposal.

Comments: Due to COVID 19 public events were limited.

Adopt a Road or Stream Clean-Up	Village WP FCLR (Scouts and local volunteers)	Adopt a Road Litter P/U	Do not litter.	Engage 1% of households	0	Yes
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Summary of Results: Not implemented at the time of reporting.

Comments: Due to COVID 19 public events were limited.

Storm water drain labels and stencils	Village WP	Label storm drains that are not yet labeled -drains to stream- coordinated with other nearby MS4s.	Awareness of where storm water goes.	Engage 1% of households	0	Yes
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Summary of Results: Not implemented at the time of reporting.

Comments: Due to COVID 19 public events were limited.

Public participation through the Storm Water Advisory and Educational Subcommittee	Zoning and WP	Annually the Village in cooperation with the Fairfield County Regional Planning Commission Storm Water Advisory and Educational Subcommittee will host/publicize at least one public meeting with all MS4 Communities to hear citizen concerns. The Village will track and report attendance.	Solicit public concerns and correlate with annual water quality complaint or concern lists.	Residents, property managers, contractors/developers, septic/grease haulers, lawn care companies and businesses.	26	Yes
<p>Summary of Results: Due to COVID-19, it was held In-Person and by Go-To-Meeting, 24 government representatives attended, 2 members of local conservation organizations joined.</p> <p>Comments: Meeting held November 2021.</p>						
Stormwater monitoring program	FSWCD/OSU Extension	Engage residents in measuring rain events	Engage residents in measuring rain events and their localized variance on stormwater conveyance systems	Residents	1	Yes
<p>Summary of Results: We engaged 1 household with CoCoRaHS reporting during COVID due to limited public engagement.</p> <p>Comments:</p>						
Rainbarrel Education	FSWCD	Engaged residents in use of rain barrels	Runoff reduction methods	Residents	12	Yes
<p>Summary of Results: 12 members of the Lithopolis Teen Gardening Club attended the educational event at Wagnall's Memorial.</p> <p>Comments:</p>						
Stormwater Survey	FSWCD	Collect residents perceptions and priorities for stormwater concerns for SWMP preparation	Participate in process	Residents	68	Yes
<p>Summary of Results: Report in file</p> <p>Comments:</p>						
PUBLIC INVOLVEMENT AND PARTICIPATION						
<p>Summarize activities you plan to undertake during the next reporting cycle.</p>						
BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People to Participate	Proposed Schedule

Public participation through the Storm Water Advisory and Educational Subcommittee	Zoning and WP	Annually the Village in cooperation with the Fairfield County Regional Planning Commission Storm Water Advisory and Educational Subcommittee will host/publicize at least one public meeting with all MS4 Communities to hear citizen concerns. The Village will track and report attendance.	Solicit public concerns and correlate with annual water quality complaint or concern lists.	Residents, property managers, contractors/developers, septic/grease haulers, lawn care companies and businesses.	20	November 2022
Summary of Planned Activities: Discussion with target audience						
Comments:						
Storm water drain labels and stencils	Village WP	Label storm drains that are not yet labeled -drains to stream- coordinated with other nearby MS4s.	Awareness of where storm water goes.	Engage 5 % of households	100	During 2022
Summary of Planned Activities: 1 event to label storm drains that are not yet labeled -drains to stream- coordinated with other nearby MS4s.						
Comments:						
Household Hazard Waste and Pharmaceutical disposal	Village WP (Partner with the Sheriff, FCLR and Canal Winchester to promote)	Host collection events to reduce exposure of high concentrations of household hazard wastes and pharmaceuticals through illicit discharges and leaching through awareness of proper disposal locations.	Do not dump household hazardous waste and waste pharmaceuticals down the drain.	Engage 1% of Households	20	During 2022.
Summary of Planned Activities: Host a collection event to reduce exposure of household hazard wastes and pharmaceuticals through illicit discharges and leaching through awareness of proper disposal locations.						
Comments: None.						
Adopt a Road or Stream Clean-Up	Village WP FCLR (Scouts and local volunteers)	Reduce stream litter in the Village	Don't litter.	Engage 5 % of households	20	****During 2022 Scouts of America Troops 7421 and Troop 241 will have a litter pick up day.
Summary of Planned Activities: 1 Adopt Road Litter P/U event						
Comments: None.						

ILLCIT DISCHARGE DETECTION AND ELIMINATION (IDDE)

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective
Ordinance or Other Regulatory Mechanism	FDH, FCPH Mayor, Zoning, WP	An effective and enforceable regulatory mechanism	Yes	OAC 3701-29, ORC Chapters 3707, 3709, 3718, 3767	Yes

Summary of Results or Activities: Update as needed should codes change.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
Storm Sewer System Map	FDH, FCPH Mayor, Zoning, WP	Create a map of all MS4 structures, pipe, WQ structures and ditches within the Village area that are associated with the Village.	No	A-New development electronic drawings are being collected for inclusion. B-Lithopolis is gaining access to Fairfield County GIS services to improve mapping. All stream outfalls shall be identified and mapped by GPS/GIS. Storm sewer structures and pipes controlled by MS4s in the area shall be GPS mapped screened for illicit discharge during regular inspections. Because the Franklin and Fairfield County storm water conveyance receive storm water from the Lithopolis area that roadway conveyance needs mapped and outfalls sampled.	No

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
HSTS Mapping and List	FDH, FCPH Mayor, Zoning, WAP	Create a map of all parcels with aerator outfalls to structures, and connections within the Village area.	Yes	2 inspections in Fairfield occurred on Village adjacent ATUs. No complaints were reported by either County. FDH/FCPH inspected 100% in 2018-2019, and updated the list and data base for those removed and those added in Township limits. 5 Total: 4 in Fairfield and 1 in Franklin Updates will be shared with the WP and Fairfield/Franklin County GIS.	Yes

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective

IDDE Plan	FDH, FCPH Mayor, Zoning, WP	Improve rapid response communications.	Yes	IDDE plan updated. IDDE plan will be updated.	Yes				
Comments:									
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Total # of Outfalls	# of Outfalls Screened	# of Dry-Weather Flows Identified	# of Identified Illicit Discharges	# of Eliminated Illicit Discharges	Effective
Dry-Weather Screening of Outfalls	Village and WP	20% of Village outfalls screened annually by the WP and samples taken from those flowing for the presence of MBAS or ammoniac/fecal.	No	15	4	15	0	0	Yes
Comments: No illicit discharges were observed while inspecting subdivision post construction water quality basins for maintenance compliance.									
Upload File Name for the Illicit Discharges: none.pdf									
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Planned Activities	Comments	Effective			
No records found									
ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)									
<i>Summarize activities you plan to undertake for the next reporting cycle.</i>									
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Planned Activities	Proposed Schedule				
IDDE Plan	FDH, FCPH Mayor, Zoning, WP	Improve rapid response communications.		Adopt the 2022 Fairfield County MS4 IDDE plan per resolution 2022-08.	During 2022.				
Comments: None.									
Ordinance or Other Regulatory Mechanism	FDH, FCPH Mayor, Zoning, WP	An effective and enforceable regulatory mechanism		Review and update regulatory mechanisms.	During 2022.				
Comments: None.									
Storm Sewer System Map	FDH, FCPH Mayor, Zoning, WP	Create a map of all MS4 structures, pipe, WQ structures and ditches within the Village area that are associated with the Village.		B-Lithopolis is gaining access to Fairfield County GIS services to improve mapping. All stream outfalls shall be identified and mapped by GPS/GIS. Storm sewer structures and pipes controlled by MS4s in the area shall be GPS mapped screened for illicit discharge during regular inspections. Because the Franklin and Fairfield County storm water conveyance receive storm water from the Lithopolis area that roadway conveyance needs mapped and outfalls sampled.	During 2022.				
Comments: None.									
HSTS Mapping and List	FDH, FCPH Mayor, Zoning, WP	Create a map of all parcels with aerator outfalls to structures, and connections within the Village area.		Update a map of all parcels with aerator outfalls to structures, and connections within the Village area.	During 2022				
Comments: None.									

Dry-Weather Screening of Outfalls	Village and WP	20% of Village outfalls screened annually by the WP and samples taken from those flowing for the presence of MBAS or ammonia/fecal.	Screen 20% Village outfalls annually by the WP and samples taken from those flowing for the presence of MBAS or ammonia/fecal.	During 2022 will test all 15 outfalls
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Comments: None.

CONSTRUCTION SITE RUNOFF CONTROL

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective
Ordinance or Other Regulatory Mechanism	Mayor, Zoning, WP & Legal	An effective and enforceable regulatory mechanism	Yes	Zoning Code 8.14, Zoning Code 8.10 for Stream Setback Requirements	Yes

Summary of Results or Activities: Review codes for intent of EPA requirements.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Standards Being Used	Effective
Sediment and Erosion Control Requirements	Mayor, Zoning, WP & Legal	Effective and fair requirements	Yes	Zoning Code 8.14 and the EPA General Construction Permit	Yes

Summary of Results or Activities: Continue Village and SWCD communications with developers in 2022

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Number of Complaints Received	Number of Complaints Followed Up On	Effective
Complaint Process	Mayor, Roads and WP	Complaints and concerns are addressed ASAP	Yes	0	0	Yes

Summary of Results or Activities: *EPA involvement on sites, Village Administrator began regular inspections and verbal directives for compliance. Standard forms are being developed.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Sites Requiring Plans	# of Plans Reviewed	Effective
Site Plan Review Procedures	Mayor, Zoning & Fairfield SWCD by WP	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Yes	1	3	Yes

Summary of Results or Activities: An agreement was entered into with the Fairfield SWCD to review plans in November of 2019.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites	# of Sites Inspected	Average Frequency	Effective
Site Inspection Procedures	Mayor, Zoning & WP	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Yes	1	8	2.6	Yes

Summary of Results or Activities: The Village Administrator began increased regular inspections and redevelopment meetings to reduce erosion concerns. The Village hopes to enter into an agreement with a WP or contractor for services. Standard forms for inspection documentation are being developed.

Comments:

Upload File Name(s) for Applicable Sites: 2021-Lithopolis-CGPList.docx

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Violation Letters	# of Enforcement Actions	Effective
Enforcement Procedures	Mayor, Zoning, WP & Legal	A stepped enforcement protocol. -three strikes approach- *Include an attachment which identifies applicable sites within your jurisdiction for annual reporting.	Yes	1	1	Yes

Summary of Results or Activities: Review Zoning Code 2.8.

Comments: One stop work order was issued for Wagnalls Run

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Measurements	Effective
No records found					

CONSTRUCTION SITE RUNOFF CONTROL

Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Complaint Process	Mayor, Roads and WP	Complaints and concerns are addressed ASAP	Develop policy to track and address complaints within 24 hours.	During 2022.

Comments: None.

Site Plan Review Procedures	Mayor, Zoning & Fairfield SWCD by WP	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	FSWCD reviews plans as they are received.	During 2022.
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Comments: None.

Sediment and Erosion Control Requirements	Mayor, Zoning, WP & Legal	Effective and fair requirements	Review Zoning Code 8.14 and the EPA General Construction Permit	During 2022.
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Comments: None.

Site Inspection Procedures	Mayor, Zoning & WP	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Develop systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	During 2022.
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Comments: None.

Enforcement Procedures	Mayor, Zoning, WP & Legal	A stepped enforcement protocol. -three strikes approach- *Include an attachment which identifies applicable sites within your jurisdiction for annual reporting.	Revise and and reinforce Zoning Code 2.8	During 2022
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Comments: None.		Mayor, Zoning, WP & Legal		Review codes for intent of EPA requirements.		During 2022.	
Ordinance or Other Regulatory Mechanism		Mayor, Zoning, WP & Legal		Review codes for intent of EPA requirements.			
Comments: None.							
POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT							
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective		
Ordinance or Other Regulatory Mechanism	Mayor, Zoning, WP & Legal	An effective and enforceable regulatory mechanism to comply with NPDES and MS4 requirements.	Yes	Zoning Code 8.14	Yes		
Summary of Results or Activities: Regulation exist in the current Zoning Ordinance.							
Comments:							
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Structural and/or Non-Structural Standards Being Used	Effective		
Post-Construction Requirements	Mayor, Zoning, WP & Legal	To maintain effective and fair requirements to comply with NPDES and MS4 requirements.	Yes	Zoning Code 8.14	Yes		
Summary of Results or Activities: Regulations exist in current Zoning Regulations and Developers Agreements.							
Comments:							
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites Requiring Plans	# of Plans Reviewed	Effective	
Site Plan Review Procedures	Mayor, Zoning, Legal, WP-Fairfield SWCD by agreement	Have a systematic method to review construction site plans to comply with NPDES and MS4 requirements.	Yes	1	1	Yes	
Summary of Results or Activities: An agreement was entered into with the Fairfield SWCD to review plans in November of 2019.							
Comments:							
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites	# of Inspections Performed	Average Frequency	Effective
Site Inspection Procedures	Mayor, Zoning, WP & Legal	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Yes	1	1	1	Yes
Summary of Results or Activities: Maintain a table of all water quality systems with inspection dates.							
Comments:							
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Violation Letters	# of Enforcement Actions	Effective	

Enforcement Procedures	Mayor, Zoning, WP & Legal	To require all post-construction BMPs to have a life-long O&M plan and agreement that stays with the property through change of ownership.	Yes	1	0	Yes
<p>Summary of Results or Activities: Working with developers to implement O&M plans and agreements.</p> <p>Comments: One letter of violation was issued in early 2021 based on late 2020 review of a subdivision storm water basin.</p>						
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Sites Requiring Plans/Agreements	# of Plans Developed/Agreements in Place	Effective
Long-Term O&M Plans/Agreements	Mayor, Zoning, WP & Legal	To require all post-construction BMPs to have a life-long O&M plan and agreement that stays with the property through change of ownership.	Yes	6	6	Yes
<p>Summary of Results or Activities: Review existing open plans with OEPA permits for potential deficiency by Village Legal and Mayor.</p> <p>Comments:</p>						
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Measurement 1	Measurement 2	Effective
No records found						
<p>POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT</p> <p>Summarize activities you plan to undertake for the next reporting cycle.</p>						
BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule		
Site Inspection Procedures	Mayor, Zoning, WP & Legal	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Develop a systematic and well documented NPDES and MS4 requirements.	During 2022		
<p>Comments: None.</p>						
Enforcement Procedures	Mayor, Zoning, WP & Legal	To require all post-construction BMPs to have a life-long O&M plan and agreement that stays with the property through change of ownership.	Working with developers to implement O&M plans and agreements.			During 2022.
<p>Comments: None.</p>						
Long-Term O&M Plans/Agreements	Mayor, Zoning, WP & Legal	To require all post-construction BMPs to have a life-long O&M plan and agreement that stays with the property through change of ownership.	Review existing open plans with OEPA permits for potential deficiency by Village Legal and Mayor.			During 2022.
<p>Comments: None.</p>						

Ordinance or Other Regulatory Mechanism	Mayor, Zoning, WP & Legal	An effective and enforceable regulatory mechanism to comply with NPDES and MS4 requirements.	Review and revise the current Zoning Ordinance.	During 2022
Comments: None.				
Post-Construction Requirements	Mayor, Zoning, WP & Legal	To maintain effective and fair requirements to comply with NPDES and MS4 requirements.	Review regulations that exist in current Zoning Regulations and Developers Agreements.	During 2022.
Comments: None.				
Site Plan Review Procedures	Mayor, Zoning, Legal, WP-Fairfield SWCD by agreement	Have a systematic method to review construction site plans to comply with NPDES and MS4 requirements.	FSWCD review construction site plans to comply with NPDES and MS4 requirements.	During 2022
Comments: None.				

POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Topic(s)	Targeted Audience	# of Employees Attended	Effective
Employee Training Program 1	Roads	Train 100% of the maintenance staff and their supervisors annually.	Yes	2021's topic was a tour and discussion of the Service Facility and Well Field for SWP3 compliance. Salt loading.	Village maintenance staff, inspectors and their supervisors.	3	Yes

Summary of Activity: Review of SWP3 and sign-off for records.

Comments:

BMP (mechanism)	List of Municipal Facilities Subject to Program	O&M Procedures Developed?	# of Inspections Performed	Frequency of Inspections
Municipal Facilities	Village Garage Village Well Field 11820 Lithopolis Road, Lithopolis, OH 43136 West Elder Road	Yes	2	1 annual
BMP (mechanism)	Summarize Maintenance Activities and Schedules			
MS4 Maintenance	We perform these activities on a compliance and complaint driven process depending on the type of activity.	THE VILLAGE OF LITHOPOLIS STAFF REPLACED 3 STORMDRAINS DUE TO DAMAGE. THE VILLAGE MAINTENANCE DEPARTMENT REMOVED TRASH AND DEBRIS FROM STORMDRAINS. THE WASTE WAS REMOVED BY RUMPK. FEE CORP REMOVED EXCESS DEBRIS AND LEAVES FROM ALL STORMDRAINS IN THE VILLAGE WORK ORDERS AND INVOICE ATTACHED. (Track linear feet, tons, gallons etc. as required for annual reporting)		

BMP (mechanism)	Procedures Developed?	Document Amounts of Wastes Properly Disposed	
Disposal of Wastes	Yes	2021 Summary (Track linear feet, tons, gallons etc. as required for annual reporting)	
BMP (mechanism)	Covered?	Tons Used	Summarize Measures Taken to Minimize Usage
Road Salt	Yes	75 Tons	Road salt only used for ice or in if a snow event exceeds 2".
BMP (mechanism)	Procedures Developed?	Gallons Used	Summarize Measures Taken to Minimize Usage
Pesticide & Herbicide Usage	Yes	0 Gallons	The village does not currently use pesticides or herbicides.
BMP (mechanism)	Procedures Developed?	Pounds Used	Summarize Measures Taken to Minimize Usage
Fertilizer Usage	Yes	0 Pounds	The village does not currently use fertilizer on municipal property.
BMP (mechanism)	Procedures Developed?	Document Amount of Material Collected and Properly Disposed	
Street Sweeping	Yes	FEE CORP REMOVED TRASH AND DEBRIS FROM STORMDRAINS	
BMP (mechanism)	None in 2021.	Summarize Any New or Existing Flood Management Projects that were Assessed for Impacts on Water Quality	
Flood Management Projects		Summary	
BMP (mechanism)		No records found	
POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS			
<i>Summarize activities you plan to undertake for the next reporting cycle.</i>			
BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities
Street Cleaning	Village	Clean streets of debris that could enter the storm water collection system.	Hire a third party street sweeper to sweep Columbus Street at least twice during FY2021.*** DONE
Proposed Schedule			COMPLETED ON NOVEMBER 2,2021
Comments:			
PROPOSED CHANGES TO YOUR SWMP (IF ANY)			
<i>Summarize any proposed changes to your SWMP, including changes to any BMPs or any identified measurable goals that apply to the program elements. If you fail to satisfy measurable goals for the reporting year, please explain why.</i>			
The Village will adopt a new IDDE with Fairfield County for consistency and update the SWMP in the first quarter of 2023.			
VARIANCES GRANTED (IF ANY)			
<i>Identify and summarize any variances granted under your storm water program.</i>			

None.

ADDITIONAL INFORMATION

Please add any additional comments or attachments below.

VILLAGE ADMINISTRATOR HAS DOCUMENTATION OF ALL WORK DONE FOR MS4. /SWP3 FOR 2021

Additional Information attachment(s): STORMWATER WORK ORDERS.pdf, SALT HANDLING.pdf