

RECORD OF ORDINANCES

Dayton Legal Blank, Inc.

Form No. 30043

Ordinance No. 20-05

Passed August 8, 2005

AN ORDINANCE CREATING THE POSITION OF VILLAGE ADMINISTRATOR IN ACCORD WITH THE PROVISIONS OF SECTION 735.271 OF THE REVISED CODE, AND DECLARING AN EMERGENCY.

Whereas, Section 735.271 of the Revised Code empowers this Council to create such a position, and

Whereas, it is the judgment of this Council that the interests of the citizens of the village will be better served through the creation of the position of Village Administrator, and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF LITHOPOLIS, FAIRFIELD COUNTY, STATE OF OHIO;

Section 1. In accordance with section 735.271, Revised Code, there is hereby created the position of Village Administrator. The salary of the Village Administrator shall be in accord with the Village Table of Organization Ordinance.

Section 2. The Village Administrator shall have those powers, duties, and functions as provided by the general laws of the State of Ohio and listed below;

- A. The Village Administrator shall manage, conduct and control the water works and other public utilities, furnish supplies of such utilities and collect rents for such utilities.
- B. The Village Administrator may make bylaws and regulations necessary for the safe, economical, and efficient management and protection of plants and public utilities. These bylaws and regulations when not repugnant to municipal ordinances, resolutions or the Constitution of the State of Ohio, have the same validity of ordinances.
- C. The Village Administrator shall have the same powers and duties as are provided in Sections 743.05 to 743.07, inclusive, 743.10, 743.11, 743.18 and 743.24 of the Revised Code.
- D. The Village Administrator shall supervise the improvement, lighting, cleaning and repair of all public streets, avenues, alleys, lands, lanes, squares, landings, market houses, bridges, viaducts, sidewalks, sewers, drains, ditches, culverts, water courses and other public buildings and places.
- E. The Village Administrator shall appoint those officers, employees, agents, clerks and assistants authorized by the village council, but such appointments are subject to the mayor's approval and must be in writing and must be filed with the village clerk or Fiscal Officer.
- F. The Village Administrator shall make contracts, purchase supplies and materials, and provide labor for any work under his/her supervision involving not more than \$25,000, but only after funds have been appropriated and made available for use.

Section 3. After the effective date of this ordinance, and the appointment of the Village Administrator by the Mayor and his or her confirmation by the Council, Ordinance 04-04 shall be hereby repealed

Section 4. The Village Administrator shall receive standard benefits per the Village's Benefits and Pay ordinances.

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Section 5. The Village Administrator shall be a salary employee, considered an exempt employee for FLSA purposes and receive a salary of \$44,345.60 per year.

Section 6. This ordinance is hereby declared an emergency measure necessary to the immediate preservation of the public peace, health and safety and for the further reason that it, for the efficient day-to-day operation of village services, especially during the summer season when repairs can most effectively be made, it is necessary for the village to implement this resolution. This ordinance shall be in full force and effect upon passage.

DATE PASSED:

ATTEST:

CLERK

SIGNED:

MAYOR

DATE:

8/8/05

DATE:

8/8/05

APPROVED AS TO FORM:


BROWNING & COOKE

Village Solicitors

By: Jon M. Browning