



Division of Surface Water
NPDES Small MS4 General Permit
(OHQ000003) Annual Reporting Form

Instructions for completing this form

- OHQ000003 requires that this form be used when submitting annual reports. You may request approval to use your own reporting format.
- Annual Reports are due annually on or before April 1st.
- Complete the form and sign and date the certification statement below
- If more space is needed than is provided, identify within the provided space that Attachment A, B, C, etc. has been attached.
- If an item of the form is not applicable for your program (such as street sweeping), fill in N/A in the space provided.
- Do not include attachments such as brochures, newspaper clips, sign-in sheets, etc. related to your program with this form. You only need to summarize these within this report. These records must be filed and will be needed during program audits.
- When complete, submit this Annual Report form to the following address:
 Ohio Environmental Protection Agency
 Division of Surface Water
 Storm Water Program-Small MS4
 P.O. Box 1049
 Columbus, Ohio 43216-1049

General Information

Small MS4 Annual Report for Year: 2023		Ohio EPA Facility Permit Number: 4GQ00043*AG	
Name of MS4: VILLAGE OF LITHOPOLIS			
Mailing Address: P.O. Box 278, 11820 Lithopolis Road			
City: Lithopolis		State: OH	Zip Code: 43136
Country: USA		County: FAIRFIELD	
Primary Contact: Eric Sandine		Title: Mayor	
Email Address: mayor@lithopolis.org		Phone: (614) 837-2031	Fax:

Include or attach a Table of Organization. Indicate who (name and contact information) is responsible for overall management and implementation of your program, and if different, each minimum control measure of your program. Identify how development and implementation across multiple positions, agencies and departments occur. Also, identify any Memorandum of Understandings (MOUs) or other such agreements that exist.

Upload File Name for Table of Organization: 2023 Table of Organization.pdf

VILLAGE	
Mayor-	Eric Sandine, Overall Manager of the MS4 permit, (614) 837-2031
Roads-	Amanda Wolin, Coordinator for storm sewer repair and maintenance, contracts and agreements for services, (614) 837-2031
Zoning-	Amanda Wolin, Village Administrator, (614) 837-2031
Police-	Wesley Barton, Chief, (614) 837-8674
Legal-	Jon M. Browning, Solicitor, (614) 221-8988
OUTSIDE AGENCY ASSISTANCE	
FDH-	Joseph Eble, RS, MS, MBA -HSTS, IDDE, Fairfield Department of Health, (740) 652-2800 (Per ORC)
FCPH-	Nathan Ralph, RS-HSTS, IDDE, Franklin County Public Health, (614) 525-3909 (Per ORC)
FCLR-	Jennifer Kolometz , Fairfield County Litter and Recycling, (740) 681-4423 (By service area)
FSWCD-	Chad Lucht, CPESC, Fairfield Soil and Water Conservation District, 740-653-8154 (By agreement-Development plan reviews)
FSWCD-sampling)	Molly Gilleland, Fairfield Soil and Water Conservation District, 740-653-8154 (By agreement-Erosion Sediment Controls, IDDE)
FSWCD-	Lauren Vires, Fairfield Soil and Water Conservation District, 740-653-8154 (By agreement-Education assistance)

Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including possibility of fine and imprisonment for knowing violations.

Applicant Name: Amanda Wolin	Title: Village Administrator
Signature: Electronically submitted by 73564454	Date: Electronically submitted on 04/03/2024

PUBLIC EDUCATION AND OUTREACH

Estimate Your Permit Area of Total Population: 2134

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	% Target Audience	Effective
Contractor and developer education	Village Zoning and FSWCD	Annually the FSWCD will assist in the coordination and promotions for the Central Ohio Round Tables to deliver required information to contractors and developers. The Village will developed a brochure or PDF document on community specific erosion control expectations and standards distributed with each permit package.	Pollution awareness and what residents, contractors and property managers can do to help.	50% of contractors working in the Village	100.00	Yes

Summary of Results: The Village and FSWCD have taken on a direct education and engagement approach with developers, builders and contractors. This allowed 100% contact through plan review, preconstruction conference and infield education on resolving issues.

Comments:

School Children Education-In person	FSWCD	Annually the FSWCD will present to 100% of 7th grade classes in the Bloom-Carroll Local School District on information about stormwater and water quality issues. This will typically occur in the second half of each school year. FSWCD will track and report attendance to the Village.	Pollution awareness and what residents can do to help.	100% of 7th grade classes	0.00	No
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Summary of Results: Due to staff changes 0% of 7th grade students at Bloom Carroll Middle School received education on storm water pollution definitions and the effect of pollution on aquatic ecosystems.

Comments: NOTE: Already on schedule for spring of 2024 to obtain 100% for the next reporting cycle.

NOTE: FSWCD supplemented contact on 10-22-23 with the School District Harvest Day and had contact with one hundred of students and their families on the school district land lab.

Web based education	Village and FSWCD	Annually the Village will maintain a webpage, with a counter to direct citizens to educational resources and water quality concern reporting. The Village will track and count totals for reporting.	Pollution awareness and what residents, property managers, contractors and students can do to help.	50% of the population and contractors working in the Village	50.00	Yes
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Summary of Results: Village website update was completed in 2024. ADD GOOGLE ANALYTIC DATA HERE.

Comments: FSWCD website supplemented this effort and shows County wide (including Lithopolis):

1951 Municipal Separate Storm Sewer System Permits

995 Residential Resources

Media topic for outreach by year-Adult Education	FSWCD and VILLAGE	Provide direct mailing educational materials to homeowners, residents, and business owners concerning efforts they can undertake to reduce storm water pollution.	Direct communications to property owners on: -Winter Storm Water Concerns with salt use January 2023	Property owners	100.00	Yes
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Summary of Results: Contact with 100% of property owners on relevant topics to reduce storm water pollution.

Comments:

PUBLIC EDUCATION & OUTREACH

Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	% Target Audience	Proposed Schedule
Media topic for outreach by year-Adult Education	FSWCD and VILLAGE	Provide direct mailing educational materials to homeowners, residents, and business owners concerning efforts they can undertake to reduce stormwater pollution.	Fertilizer usage.	Property owners	100.00	2024

Summary of Planned Activities: Direct mail in newsletter.

Comments: None

Contractor and developer education	Village Zoning and FSWCD	Continue one on one contractor SWP3 education and assistance.	Pollution awareness and what residents, contractors and property managers can do to help.	50% of contractors working in the Village	10.00	2024
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Summary of Planned Activities: Continue one on one contractor SWP3 education and assistance.

Comments: None

School Children Education-In person	FSWCD	Annually the FSWCD will present to 100% of 7th grade classes in the Bloom-Carroll Local School District on information about storm water and water quality issues. This will typically occur in the second half of each school year. FSWCD will track and report attendance to the Village.	Pollution awareness and what residents can do to help.	100% of 7th grade classes	100.00	2024
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Summary of Planned Activities: 100% of 7th grade students provided storm water pollution reduction education.

Comments: NONE

Web based education	Village	Annually the Village will maintain a webpage, with a counter to direct citizens to educational resources and water quality concern reporting. This site will be cross referenced with the website. The Village will track and count totals for reporting.	Pollution awareness and what residents, property managers, contractors and students can do to help.	50% of the population and contractors working in the Village	10.00	2024
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Summary of Planned Activities: Link FSWCD resources to Village Website.

Comments: None

PUBLIC INVOLVEMENT AND PARTICIPATION

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate Of People Participated	Effective
Storm water drain labels and stencils	Village	Label storm drains that are not yet labeled -drains to stream-.	Awareness of where storm water goes.	Engage 1% of households	0	No

Summary of Results: Plan to implement fall of 2023.

Comments:

Public participation through the Stormwater Advisory and Educational Subcommittee	Zoning and FSWCD	Annually the Village in cooperation with the Fairfield County Regional Planning Commission Stormwater Advisory and Educational Subcommittee will host/publicize at least one public meeting with all MS4 Communities to hear citizen concerns. The Village will track and report attendance.	Solicit public concerns and correlate with annual water quality complaint or concern lists.	Residents, property managers, contractors/developers, septic/grease haulers, lawn care companies and businesses.	33	Yes
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Summary of Results: Increased awareness of EPA programs and priorities related to storm water within our community.

Comments: November 16, 2023. 2 member of the public attended. 31 government representatives were in attendance. Minutes taken.

Household Hazard Waste and Pharmaceutical disposal	Village FSWCD (Partner with the Sheriff, FCLR and Canal Winchester to promote)	Host collection events to reduce exposure of high concentrations of household hazard wastes and pharmaceuticals through illicit discharges and leaching through awareness of proper disposal locations.	Do not dump household hazardous waste and waste pharmaceuticals down the drain.	Engage 25% of Households	5	Yes
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Summary of Results: Diley Ridge Medical and Violet Township hosted drug collection events on October 28, 2023.

Comments:

Adopt a Road or Stream Clean-Up	Village with support from FCLR (Scouts and local volunteers)	Adopt a Road Litter P/U	Don't litter.	Engage 1% of households	0	No
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Summary of Results: Not implemented at the time of reporting.

Comments:

Pick Up Poop Pledges	FSWCD	1% of area dog owners	Pick Up Poop to reduce bacteria and nutrients entering streams.	Dog owners.	0	No
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Summary of Results: Pledge table set up and McGill Park on June 30, 2023 to solicit pledges.

Comments:

PUBLIC INVOLVEMENT AND PARTICIPATION

Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People to Participate	Proposed Schedule
Storm water drain labels and stencils	Village	Label storm drains that are not yet labeled -drains to stream- coordinated with other nearby MS4s.	Awareness of where storm water goes.	Engage 5 % of households	10	2024

Summary of Planned Activities: 1 event to label storm drains that are not yet labeled -drains to stream- coordinated with other nearby MS4s.

Comments:

Household Hazard Waste and Pharmaceutical disposal	Village FSWCD (Partner with the Sheriff, FCLR and Canal Winchester to promote)	Host collection events to reduce exposure of high concentrations of household hazard wastes and pharmaceuticals though illicit discharges and leaching through awareness of proper disposal locations.	Do not dump household hazardous waste and waste pharmaceuticals down the drain.	Engage 1% of Households	20	2024
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Summary of Planned Activities: Host a collection event to reduce exposure of high concentrations of household hazard wastes and pharmaceuticals though illicit discharges and leaching through awareness of proper disposal locations.

Comments: None.

Public participation through the Storm Water Advisory and Educational Subcommittee	Zoning and FSWCD	Annually the Village in cooperation with the Fairfield County Regional Planning Commission Storm Water Advisory and Educational Subcommittee will host/publicize at least one public meeting with all MS4 Communities to hear citizen concerns. The Village will track and report attendance.	Solicit public concerns and correlate with annual water quality complaint or concern lists.	Residents, property managers, contractors/developers, septic/grease haulers, lawn care companies and businesses.	20	November 2024.
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Summary of Planned Activities: Discussion with target audience

Comments:

Adopt a Road or Stream Clean-Up	Village FCLR (Scouts and local volunteers)	Reduce stream litter in the Village	Don't litter.	Engage 5 % of households	20	2024
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Summary of Planned Activities: 1 Adopt Road Litter P/U event

Comments: None.

ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE)

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective
Ordinance or Other Regulatory Mechanism	FDH, FCPH Mayor, Zoning, FSWCD	An effective and enforceable regulatory mechanism	Yes	OAC 3701-29, ORC Chapters 3707, 3709,3718,3767	Yes

Summary of Results or Activities: Update as needed should codes change.

Comments: Village of Lithopolis Police-no warnings or charges for littering or dumping
Fairfield County Sheriff Reports for all of Lithopolis/Bloom Twp. (adjacent) - 7 warning litter/illegal dumping

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
Storm Sewer System Map	FDH, FCPH Mayor, Zoning, FSWCD	Create a map of all MS4 structures, pipe, WQ structures and ditches within the Village area that are associated with the Village.	No	A-New development electronic drawings are being collected for inclusion by the Village. B-Lithopolis gained access to Fairfield County GIS services to improve access to mapping services C-Lithopolis entered agreement in late 2022 with FSWCD to begin electronic mapping to update paper copies. D-FSWCD GPS located all known stream outfalls in the web-based MS4 software they control. Storm sewer structures and pipes controlled by MS4s in the area shall be GPS mapped screened for illicit discharge during regular inspections. Because the Franklin and Fairfield County storm water conveyance receive storm water from the Lithopolis area that roadway conveyance needs mapped and outfalls sampled. E-FSWCD initiated GPS mapping existing storm sewers in 2023 on 2 subdivision's and downtown. ONGOING	No

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
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HSTS Mapping and List	FDH, FCPH Mayor, Zoning, FSWCD	Create a map of all parcels with aerator outfalls to structures, and connections within the Village area.	Yes	Franklin and Fairfield are tracking aerator locations and conducting inspections per the IDDE policy. No complaints received in 2023. FDH/FCPH inspected 100% . 5 Total: 4 in Fairfield and 1 in Franklin Updates will be shared with the Village and Fairfield/Franklin County GIS.	Yes
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Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
IDDE Plan	FDH, FCPH Mayor, Zoning, FSWCD	Improve rapid response communications.	Yes	Council adopted the IDDE Policy in 2022 and plans updates when necessary.	Yes

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Total # of Outfalls	# of Outfalls Screened	# of Dry-Weather Flows Identified	# of Identified Illicit Discharges	# of Eliminated Illicit Discharges	Effective
Dry-Weather Screening of Outfalls	Village and FSWCD	20% of Village outfalls screened annually by the FSWCD and samples taken from those flowing for the presence of MBAS or ammonia/fecal.	Yes	26	26	11	0	0	Yes

Comments: 4 grab samples were obtained from outfalls in 2023 and all were negative for fecal.

NOTE: 2 adjacent Bloom Township outfalls are included as the MS4 conveyances cross through and reenters the Village.

Upload File Name for the Illicit Discharges: NONE.docx

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Planned Activities	Comments	Effective
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No records found

ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)

Summarize activities you plan to undertake for the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Storm Sewer System Map	FDH, FCPH Mayor, Zoning, FSWCD	Create a map of all MS4 structures, pipe, WQ structures and ditches within the Village area that are associated with the Village.	FSWCD entered agreement to assist Lithopolis in updating paper maps to GIS. Lithopolis is gaining access to Fairfield County GIS services to improve mapping. All stream outfalls shall be identified and mapped by GPS/GIS. Storm sewer structures and pipes controlled by MS4s in the area shall be GPS mapped screened for illicit discharge during regular inspections. Because the Franklin and Fairfield County storm water conveyance receive storm water from the Lithopolis area that roadway conveyance needs mapped and outfalls sampled.	2024

Comments: None.

HSTS Mapping and List	FDH, FCPH Mayor, Zoning, FSWCD	Create a map of all parcels with aerator outfalls to structures, and connections within the Village area.	Update a map of all parcels with aerator outfalls to structures, and connections within the Village area.	2024		
Comments: Review Franklin County side for septic systems and request FCPH review them.						
Dry-Weather Screening of Outfalls	Village and FSWCD	20% of Village outfalls screened annually by the FSWCD and samples taken from those flowing for the presence of MBAS or ammonia/fecal.	Screen 20% Village outfalls annually by the FSWCD and samples taken from those flowing for the presence of MBAS or ammonia/fecal.	2024		
Comments: None.						
IDDE Plan	FDH, FCPH Mayor, Zoning, FSWCD	Improve rapid response communications and report sanitary sewer overflows as directed.	IDDE plan update	2024		
Comments: None.						
Ordinance or Other Regulatory Mechanism	FDH, FCPH Mayor, Zoning, FSWCD	An effective and enforceable regulatory mechanism	Review and update regulatory mechanisms.	2024		
Comments: None.						
CONSTRUCTION SITE RUNOFF CONTROL						
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective	
Ordinance or Other Regulatory Mechanism	Mayor, Zoning, FSWCD & Legal	An effective and enforceable regulatory mechanism	Yes	Zoning Code 8.14, Zoning Code 8.10 for Stream Setback Requirements	Yes	
Summary of Results or Activities: Review codes for intent of EPA requirements.						
Comments:						
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Standards Being Used	Effective	
Sediment and Erosion Control Requirements	Mayor, Zoning, FSWCD & Legal	Effective and fair requirements	Yes	Zoning Code 8.14 and the EPA General Construction Permit	Yes	
Summary of Results or Activities: Improved communication with developers in 2023						
Comments:						
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Number of Complaints Received	Number of Complaints Followed Up On	Effective
Complaint Process	Mayor, Roads and FSWCD	Complaints and concerns are addressed ASAP	Yes	0	0	Yes
Summary of Results or Activities: Improved oversight (Village/FSWCD) and direct education of the contractors/developers resulted in a zero complaint year.						
Comments:						

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Sites Requiring Plans	# of Plans Reviewed	Effective
Site Plan Review Procedures	Mayor, Zoning & FSWCD	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Yes	2	2	Yes

Summary of Results or Activities: An agreement was entered into with the Fairfield SWCD to review plans in November of 2019.

Reviewed:

-Zwayer Woods

-Stone City Storage

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites	# of Sites Inspected	Average Frequency	Effective
Site Inspection Procedures	Mayor, Zoning & FSWCD	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Yes	3	13	1	Yes

Summary of Results or Activities: Improved compliance.

Comments:

Upload File Name(s) for Applicable Sites: Lithopolis Erosion Control Inspections 2023.xlsx

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Violation Letters	# of Enforcement Actions	Effective
Enforcement Procedures	Mayor, Zoning, FSWCD & Legal	A stepped enforcement protocol. -three strikes approach- *Include an attachment which identifies applicable sites within your jurisdiction for annual reporting.	Yes	0	0	Yes

Summary of Results or Activities: See summary sheet.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Measurements	Effective
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No records found

CONSTRUCTION SITE RUNOFF CONTROL

Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Site Inspection Procedures	Mayor, Zoning & FSWCD	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Develop systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	2024

Comments: None.

Enforcement Procedures	Mayor, Zoning, FSWCD & Legal	A stepped enforcement protocol. -three strikes approach- *Include an attachment which identifies applicable sites within your jurisdiction for annual reporting.	Revise and and reinforce Zoning Code 2.8	2024
Comments: None.				
Ordinance or Other Regulatory Mechanism	Mayor, Zoning, FSWCD & Legal	Review codes for intent of EPA requirements.	Review codes for intent of EPA requirements.	2024
Comments: None.				
Complaint Process	Mayor, Roads and FSWCD	Complaints and concerns are addressed ASAP	Track and address complaints within 24 hours.	2024
Comments: None.				
Sediment and Erosion Control Requirements	Mayor, Zoning, FSWCD & Legal	Effective and fair requirements	Review Zoning Code 8.14 and the EPA General Construction Permit	2024
Comments: None.				
Site Plan Review Procedures	Mayor, Zoning & FSWCD	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	FSWCD reviews plans as they are received.	2024
Comments: None.				

POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective
Ordinance or Other Regulatory Mechanism	Mayor, Zoning, FSWCD & Legal	An effective and enforceable regulatory mechanism to comply with NPDES and MS4 requirements.	Yes	Zoning Code 8.14	Yes

Summary of Results or Activities: Regulation exist in the current Zoning Ordinance.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Structural and/or Non-Structural Standards Being Used	Effective
Post-Construction Requirements	Mayor, Zoning, FSWCD & Legal	To maintain effective and fair requirements to comply with NPDES and MS4 requirements.	Yes	Zoning Code 8.14	Yes

Summary of Results or Activities: Regulations exist in current Zoning Regulations and Developers Agreements.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites Requiring Plans	# of Plans Reviewed	Effective
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Site Plan Review Procedures	Mayor, Zoning, Legal, FSWCD	Have a systematic method to review construction site plans to comply with NPDES and MS4 requirements.	Yes	2	2	Yes
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Summary of Results or Activities: An agreement was entered into with the Fairfield SWCD to review plans in November of 2019.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites	# of Inspections Performed	Average Frequency	Effective
Site Inspection Procedures	Mayor, Zoning, FSWCD & Legal	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Yes	23	23	1	Yes

Summary of Results or Activities: Maintain a table of all water quality systems with inspection dates. All existing basins, and basins under construction are moving towards compliance or acceptance.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Violation Letters	# of Enforcement Actions	Effective
Enforcement Procedures	Mayor, Zoning, FSWCD & Legal	To require all post-construction BMPs to have a life-long O&M plan and agreement that stays with the property through change of ownership.	Yes	9	0	Yes

Summary of Results or Activities: Village sent letters of partial compliance to all owners in 2022. Resolution of deficiencies is anticipated in 2024.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Sites Requiring Plans/Agreements	# of Plans Developed/Agreements in Place	Effective
Long-Term O&M Plans/Agreements	Mayor, Zoning, FSWCD & Legal	To require all post-construction BMPs to have a life-long O&M plan and agreement that stays with the property through change of ownership.	Yes	23	0	Yes

Summary of Results or Activities: Village Legal and Mayor to review the 9 post construction systems to determine if maintenance agreements can be obtained or just utilize plat restrictions, zoning and approved OEPA construction standards. Village will obtain maintenance agreements and record with the County Recorder for Wagnalls Run, Zawayer Woods and Stone City Storage currently under construction.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Measurement 1	Measurement 2	Effective
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No records found

POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

Summarize activities you plan to undertake for the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
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Enforcement Procedures	Mayor, Zoning, FSWCD & Legal	To require all post-construction BMPs to have a life-long O&M plan and agreement that stays with the property through change of ownership.	Village Legal and Mayor to review the 9 post construction systems to determine if maintenance agreements can be obtained or just utilize plat restrictions, zoning and approved OEPA construction standards.	2024
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Comments: None.

Long-Term O&M Plans/Agreements	Mayor, Zoning, FSWCD& Legal	To require all post-construction BMPs to have a life-long O&M plan and agreement that stays with the property through change of ownership.	Village Legal and Mayor to review the 9 post construction systems to determine if maintenance agreements can be obtained or just utilize plat restrictions, zoning and approved OEPA construction standards.	2024
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Comments: None.

Ordinance or Other Regulatory Mechanism	Mayor, Zoning, FSWCD & Legal	An effective and enforceable regulatory mechanism to comply with NPDES and MS4 requirements.	Review and revise the current Zoning Ordinance.	2024
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Comments: None.

Post-Construction Requirements	Mayor, Zoning, FSWCD & Legal	To maintain effective and fair requirements to comply with NPDES and MS4 requirements.	Review regulations that exist in current Zoning Regulations and Developers Agreements.	2023
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Comments: None.

Site Plan Review Procedures	Mayor, Zoning, Legal, FSWCD	Have a systematic method to review construction site plans to comply with NPDES and MS4 requirements.	FSWCD review construction site plans to comply with NPDES and MS4 requirements.	2024
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Comments: None.

Site Inspection Procedures	Mayor, Zoning, FSWCD & Legal	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Develop a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	2024
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Comments: None.

POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Topic(s)	Targeted Audience	# of Employees Attended	Effective
Employee Training Program 1	Roads & FSWCD	Train 100% of the maintenance staff and their supervisors annually.	Yes	2023's topic was Our Storm Water Pollution Solutions For Illicit Discharge	Village maintenance staff, inspectors and their supervisors.	3	Yes

Summary of Activity: Review of spills and responses needed.

Comments:

BMP (mechanism)	List of Municipal Facilities Subject to Program		O&M Procedures Developed?	# of Inspections Performed	Frequency of Inspections
Municipal Facilities	Village Garage Village Well Field	11820 Lithopolis Road, Lithopolis, OH 43136 West Elder Road	Yes	4	Quarterly
BMP (mechanism)	Summarize Maintenance Activities and Schedules		Summarize Activities Performed		
MS4 Maintenance	We perform these activities on a compliance and complaint driven process depending on the type of activity.		Repaired a stormwater culvert on South Street April of 2023 (Track linear feet, tons, gallons etc. as required for annual reporting)		
BMP (mechanism)	Procedures Developed?	Document Amounts of Wastes Properly Disposed			
Disposal of Wastes	Yes	2023 Summary----- (Track linear feet, tons, gallons etc. as required for annual reporting)			
BMP (mechanism)	Covered?	Tons Used	Summarize Measures Taken to Minimize Usage		
Road Salt	Yes	70 Tons	Road salt only used for ice or in if a snow event exceeds 2".		
BMP (mechanism)	Procedures Developed?	Gallons Used	Summarize Measures Taken to Minimize Usage		
Pesticide & Herbicide Usage	Yes	0 Gallons	The village does not currently use pesticides or herbicides.		
BMP (mechanism)	Procedures Developed?	Pounds Used	Summarize Measures Taken to Minimize Usage		
Fertilizer Usage	Yes	0 Pounds	The village does not currently use fertilizer on municipal property.		
BMP (mechanism)	Procedures Developed?	Document Amount of Material Collected and Properly Disposed			
Street Sweeping	Yes	1200 lbs. of leaves disposed of by Fee Corp			
BMP (mechanism)	Summarize Any New or Existing Flood Management Projects that were Assessed for Impacts on Water Quality				
Flood Management Projects	None in 2023				
BMP (mechanism)	Summary				
Our Municipal Separate Storm Water Solutions for Illicit Discharges	Employees completed the Education for local water pollution response on March 23, 2023				

POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Summarize activities you plan to undertake for the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Road Salt	Village	Track quantities and retain records.	Track quantities and retain records.	2024
Comments:				
Pesticide & Herbicide Usage	Village	Track quantities and retain records if products are used.	Track quantities and retain records if products are used.	2024
Comments:				

Street Sweeping	Village	Track quantities and retain records of waste disposal if sweeping is conducted.	Track quantities and retain records of waste disposal if sweeping is conducted.	2024
Comments:				
Flood Management Projects	Village	NA	NA	2024
Comments:				
Municipal Facilities	Village	Conduct quarterly inspections and update the SWP3	Conduct quarterly inspections and update the SWP3	2024
Comments:				
Disposal of Wastes	Village	Track quantities and retain disposal tickets for wastes disposed of.	Track quantities and retain disposal tickets for wastes disposed of.	2024
Comments:				
MS4 Maintenance	Village	Track all pipe and structure replacement/repair, ditch dipping and add new stormwater conveyance to the mapping annually.	Track all pipe and structure replacement/repair, ditch dipping and add new stormwater conveyance to the mapping annually.	2024
Comments:				
Fertilizer Usage	Village	Track quantities and retain records if products are used.	Track quantities and retain records if products are used.	2024
Comments:				

PROPOSED CHANGES TO YOUR SWMP (IF ANY)

Summarize any proposed changes to your SWMP, including changes to any BMPs or any identified measurable goals that apply to the program elements. If you fail to satisfy measurable goals for the reporting year, please explain why.

None

VARIANCES GRANTED (IF ANY)

Identify and summarize any variances granted under your storm water program.

None.

ADDITIONAL INFORMATION

Please add any additional comments or attachments below.