



**Division of Surface Water**  
**NPDES Small MS4 General Permit**  
**(OHQ000003) Annual Reporting Form**

**Instructions for completing this form**

- OHQ000003 requires that this form be used when submitting annual reports. You may request approval to use your own reporting format.
- Annual Reports are due annually on or before April 1st.
- Complete the form and sign and date the certification statement below
- If more space is needed than is provided, identify within the provided space that Attachment A, B, C, etc. has been attached.
- If an item of the form is not applicable for your program (such as street sweeping), fill in N/A in the space provided.
- Do not include attachments such as brochures, newspaper clips, sign-in sheets, etc. related to your program with this form. You only need to summarize these within this report. These records must be filed and will be needed during program audits.
- When complete, submit this Annual Report form to the following address:  
 Ohio Environmental Protection Agency  
 Division of Surface Water  
 Storm Water Program-Small MS4  
 P.O. Box 1049  
 Columbus, Ohio 43216-1049

**General Information**

<b>Small MS4 Annual Report for Year:</b> 2024		<b>Ohio EPA Facility Permit Number:</b> 4GQ00043*BG	
<b>Name of MS4:</b> VILLAGE OF LITHOPOLIS			
<b>Mailing Address:</b> P.O. Box 278, 11820 Lithopolis Road			
<b>City:</b> Lithopolis		<b>State:</b> OH	<b>Zip Code:</b> 43136
<b>Country:</b> USA		<b>County:</b> FAIRFIELD	
<b>Primary Contact:</b> Eric Sandine		<b>Title:</b> Mayor	
<b>Email Address:</b> mayor@lithopolis.org		<b>Phone:</b> (614) 837-2031	<b>Fax:</b>

Include or attach a Table of Organization. Indicate who (name and contact information) is responsible for overall management and implementation of your program, and if different, each minimum control measure of your program. Identify how development and implementation across multiple positions, agencies and departments occur. Also, identify any Memorandum of Understandings (MOUs) or other such agreements that exist.

**Upload File Name for Table of Organization:** SKM\_C250i25032814490.pdf

VILLAGE

Mayor- Eric Sandine, Overall Manager of the MS4 permit, (614) 837-2031

Roads- Amanda Wolin, Coordinator for storm sewer repair and maintenance, contracts and agreements for services, (614) 837-2031

Zoning- Amanda Wolin, Village Administrator, (614) 837-2031

Police- Wesley Barton, Chief, (614) 837-8674

Legal- Jon M. Browning, Solicitor, (614) 221-8988

OUTSIDE AGENCY ASSISTANCE

FDH- Joseph Eble, RS, MS, MBA -HSTS, IDDE, Fairfield Department of Health, (740) 652-2800 (Per ORC)

FCPH- Nathan Ralph, RS-HSTS, IDDE, Franklin County Public Health, (614) 525-3909 (Per ORC)

FCLR- Jennifer Kolometz , Fairfield County Litter and Recycling, (740) 681-4423 (By service area)

FSWCD- Chad Lucht, CPESC, Fairfield Soil and Water Conservation District, 740-653-8154 (By agreement-Development plan reviews)

FSWCD- Molly Gilleland (January-November), Fairfield Soil and Water Conservation District, 740-653-8154 (By agreement-Erosion Sediment Controls, IDDE sampling)

FSWCD- Lauren Vires, Fairfield Soil and Water Conservation District, 740-653-8154 (By agreement-Education assistance)

**Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including possibility of fine and imprisonment for knowing violations.

<b>Applicant Name:</b> Amanda Wolin	<b>Title:</b> Village Administrator
<b>Signature:</b> Electronically submitted by 73564454	<b>Date:</b> Electronically submitted on 03/31/2025

**PUBLIC EDUCATION AND OUTREACH**

**Estimate Your Permit Area of Total Population: 2134**

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	% Target Audience	Effective
Contractor and developer education	Village Zoning and FSWCD	Annually the FSWCD will assist in the coordination and promotions for the Central Ohio Round Tables to deliver required information to contractors and developers. The Village will developed a brochure or PDF document on community specific erosion control expectations and standards distributed with each permit package.	Pollution awareness and what residents, contractors and property managers can do to help.	50% of contractors working in the Village	100.00	Yes

Summary of Results: One developer/contractor attended the Central Ohio Storm Water Round Tables. This is the developer representing the majority (more than 75%) of new homes in the Village in 2024.

The Village and FSWCD have taken on a direct education and engagement approach with developers, builders and contractors 2023-2024 to assure expectations. This allowed 100% contact through plan review, preconstruction conference and infield education on resolving issues.

Comments:

School Children Education-In person	FSWCD	Annually the FSWCD will present to 100% of 7th grade classes in the Bloom-Carroll Local School District on information about stormwater and water quality issues. This will typically occur in the second half of each school year. FSWCD will track and report attendance to the Village.	Pollution awareness and what residents can do to help.	100% of 7th grade classes	100.00	Yes
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Summary of Results: 100% of 7th grade students (153) at Bloom Carroll Middle School received education on storm water pollution definitions and the effect of pollution on aquatic ecosystems.

Comments: NOTE: Pickaway supplemented contact in 2024 with the School District Harvest Day and had contact with one hundred of students and their families on the school district land lab.

Web based education	Village and FSWCD	Annually the Village will maintain a webpage, with a counter to direct citizens to educational resources and water quality concern reporting. The Village will track and count totals for reporting.	Pollution awareness and what residents, property managers, contractors and students can do to help.	50% of the population and contractors working in the Village	50.00	Yes
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Summary of Results: Village website update was completed in 2024. ADD GOOGLE ANALYTIC DATA HERE.

Comments: FSWCD website was rebuilt in 2024-no numbers available:  
No numbers available- Municipal Separate Storm Sewer System Permits  
No numbers available- Residential Resources

Media topic for outreach by year-Adult Education	FSWCD and VILLAGE	Provide direct mailing educational materials to homeowners, residents, and business owners concerning efforts they can undertake to reduce storm water pollution.	Direct communications to property owners on: -"What are the 4R's pf fertilizer application." Spring of 2024 -"Is that FOG?" Summer 2024	Property owners	100.00	Yes
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Summary of Results: Contact with 100% of property owners on relevant topics to reduce storm water pollution.

Comments:

**PUBLIC EDUCATION & OUTREACH**

*Summarize activities you plan to undertake during the next reporting cycle.*

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	% Target Audience	Proposed Schedule
Media topic for outreach by year-Adult Education	FSWCD and VILLAGE	Provide direct mailing educational materials to homeowners, residents, and business owners concerning efforts they can undertake to reduce stormwater pollution.	Hazardous waste disposal, annual litter, Pick up Poop (PUP).	General public, and property owners.	100.00	2025

Summary of Planned Activities: Direct mail in newsletter.

Comments: None

Contractor and developer education	Village Zoning and FSWCD	Continue one on one contractor SWP3 education and assistance.	Pollution awareness and what residents, contractors and property managers can do to help.	50% of contractors working in the Village	10.00	2025
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Summary of Planned Activities: Continue one on one contractor SWP3 education and assistance.

Comments: None

School Children Education-In person	FSWCD	Annually the FSWCD will present to 100% of 7th grade classes in the Bloom-Carroll Local School District on information about storm water and water quality issues. This will typically occur in the second half of each school year. FSWCD will track and report attendance to the Village.	Pollution awareness and what residents can do to help.	100% of 7th grade classes	100.00	2025
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Summary of Planned Activities: 100% of 7th grade students provided storm water pollution reduction education.

Comments: NONE

Web based education	Village	Annually the Village will maintain a webpage, with a counter to direct citizens to educational resources and water quality concern reporting. This site will be cross referenced with the website. The Village will track and count totals for reporting.	Pollution awareness and what residents, property managers, contractors and students can do to help.	50% of the population and contractors working in the Village	10.00	2025
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Summary of Planned Activities: Link FSWCD resources to Village Website.

Comments: None

**PUBLIC INVOLVEMENT AND PARTICIPATION**

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate Of People Participated	Effective
Storm water drain labels and stencils	Village	Label storm drains that are not yet labeled -drains to stream-.	Awareness of where storm water goes.	Engage 1% of households	0	Yes

Summary of Results: Plan to implement fall of 2025.

Comments:

Public participation through the Stormwater Advisory and Educational Subcommittee	Zoning and FSWCD	Annually the Village in cooperation with the Fairfield County Regional Planning Commission Stormwater Advisory and Educational Subcommittee will host/publicize at least one public meeting with all MS4 Communities to hear citizen concerns. The Village will track and report attendance.	Solicit public concerns and correlate with annual water quality complaint or concern lists.	Residents, property managers, contractors/developers, septic/grease haulers, lawn care companies and businesses.	24	Yes
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Summary of Results: Increased awareness of EPA programs and priorities related to storm water within our community.

Comments: November 7, 2024. 0 member of the public attended. 24 government representatives were in attendance. Minutes taken.

FSWCD was present to listen and represent the Village in their absence.

Household Hazard Waste and Pharmaceutical disposal	Village FSWCD (Partner with the Sheriff, FCLR and Canal Winchester to promote)	Host collection events to reduce exposure of high concentrations of household hazard wastes and pharmaceuticals through illicit discharges and leaching through awareness of proper disposal locations.	Do not dump household hazardous waste and waste pharmaceuticals down the drain.	Engage 25% of Households	5	Yes
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Summary of Results: Diley Ridge Medical and Violet Township hosted drug collection events on October 26, 2024. 6 boxes were collected, at 101.2 lbs each.

Lancaster-Fairfield Community Action collections of tires, used oil and a Bloom Township litter collection event were reported.

Comments:						
Adopt a Road or Stream Clean-Up	Village with support from FCLR (Scouts and local volunteers)	Adopt a Road Litter P/U	Don't litter.	Engage 1% of households	0	No

Summary of Results: Not implemented at the time of reporting. Adjacent Bloom township collection event on 3/25/2024, collected 10 bags of trash within the watershed.

Comments:						
Pick Up Poop Pledges	FSWCD	1% of area dog owners	Pick Up Poop to reduce bacteria and nutrients entering streams.	Dog owners.	4	Yes

Summary of Results: Pledges received from 4 members of Unleashed 4-H Club on 9-26-24.

Comments:

**PUBLIC INVOLVEMENT AND PARTICIPATION**

*Summarize activities you plan to undertake during the next reporting cycle.*

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People to Participate	Proposed Schedule
Storm water drain labels and stencils	Village	Label storm drains that are not yet labeled -drains to stream- coordinated with other nearby MS4s.	Awareness of where storm water goes.	Engage 5 % of households	10	2025

Summary of Planned Activities: 1 event to label storm drains that are not yet labeled -drains to stream- coordinated with other nearby MS4s.

Comments:						
Household Hazard Waste and Pharmaceutical disposal	Village FSWCD (Partner with the Sheriff, FCLR and Canal Winchester to promote)	Host collection events to reduce exposure of high concentrations of household hazard wastes and pharmaceuticals though illicit discharges and leaching through awareness of proper disposal locations.	Do not dump household hazardous waste and waste pharmaceuticals down the drain.	Engage 1% of Households	20	2025

Summary of Planned Activities: Host a collection event to reduce exposure of high concentrations of household hazard wastes and pharmaceuticals though illicit discharges and leaching through awareness of proper disposal locations.

Comments: None.

Public participation through the Storm Water Advisory and Educational Subcommittee	Zoning and FSWCD	Annually the Village in cooperation with the Fairfield County Regional Planning Commission Storm Water Advisory and Educational Subcommittee will host/publicize at least one public meeting with all MS4 Communities to hear citizen concerns. The Village will track and report attendance.	Solicit public concerns and correlate with annual water quality complaint or concern lists.	Residents, property managers, contractors/developers, septic/grease haulers, lawn care companies and businesses.	20	November 2025.
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Summary of Planned Activities: Discussion with target audience

Comments:

Adopt a Road or Stream Clean-Up	Village FCLR (Scouts and local volunteers)	Reduce stream litter in the Village	Don't litter.	Engage 5 % of households	20	2025
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Summary of Planned Activities: 1 Adopt Road Litter P/U event

Comments: None.

**ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE)**

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective
Ordinance or Other Regulatory Mechanism	FDH, FCPH Mayor, Zoning, FSWCD	An effective and enforceable regulatory mechanism	Yes	OAC 3701-29, ORC Chapters 3707, 3709,3718,3767	Yes

Summary of Results or Activities: Update as needed should codes change.

Comments: Village of Lithopolis Police-no reported warnings or charges for littering or dumping  
Fairfield County Sheriff Reports for all of Lithopolis/Bloom Twp. (adjacent) - no reported warnings or charges for littering or dumping

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
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Storm Sewer System Map	FDH, FCPH Mayor, Zoning, FSWCD	Create a map of all MS4 structures, pipe, WQ structures and ditches within the Village area that are associated with the Village.	No	<p>A-New development electronic drawings are being collected for inclusion by the Village.</p> <p>B-Lithopolis gained access to Fairfield County GIS services to improve access to mapping services</p> <p>C-Lithopolis entered agreement in late 2022 with FSWCD to begin electronic mapping to update paper copies.</p> <p>D-FSWCD GPS located all known stream outfalls in the web-based MS4 software they control. Storm sewer structures and pipes controlled by MS4s in the area shall be GPS mapped screened for illicit discharge during regular inspections. Because the Franklin and Fairfield County storm water conveyance receive storm water from the Lithopolis area that roadway conveyance needs mapped and outfalls sampled.</p> <p>E-FSWCD initiated GPS mapping existing storm sewers in 2023-2024 on 3 subdivision's and downtown. ONGOING</p>	No
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Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
HSTS Mapping and List	FDH, FCPH Mayor, Zoning, FSWCD	Create a map of all parcels with aerator outfalls to structures, and connections within the Village area.	Yes	<p>Franklin and Fairfield are tracking aerator locations and conducting inspections per the IDDE policy. No complaints received in 2024. FDH/FCPH inspected 100% for the 5 year permit period.</p> <p>5 Total: 4 in Fairfield and 1 in Franklin</p> <p>Updates will be shared with the Village and Fairfield/Franklin County GIS.</p>	Yes

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
IDDE Plan	FDH, FCPH Mayor, Zoning, FSWCD	Improve rapid response communications.	Yes	Council adopted the IDDE Policy in 2022 and plans updates when necessary.	Yes

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Total # of Outfalls	# of Outfalls Screened	# of Dry-Weather Flows Identified	# of Identified Illicit Discharges	# of Eliminated Illicit Discharges	Effective

Dry-Weather Screening of Outfalls	Village and FSWCD	20% of Village outfalls screened annually by the FSWCD and samples taken from those flowing for the presence of MBAS or ammonia/fecal.	Yes	32	4	0	0	0	Yes
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Comments: 100% of outfalls sampled for the 5 year permit period.  
 NOTE: 2 adjacent Bloom Township outfalls are included as the MS4 conveyances cross through and reenters the Village.

Upload File Name for the Illicit Discharges: NONE.docx

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Planned Activities	Comments	Effective
No records found						

**ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)**

*Summarize activities you plan to undertake for the next reporting cycle.*

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Storm Sewer System Map	FDH, FCPH Mayor, Zoning, FSWCD	Create a map of all MS4 structures, pipe, WQ structures and ditches within the Village area that are associated with the Village.	FSWCD entered agreement to assist Lithopolis in updating paper maps to GIS. Lithopolis is gaining access to Fairfield County GIS services to improve mapping. All stream outfalls shall be identified and mapped by GPS/GIS. Storm sewer structures and pipes controlled by MS4s in the area shall be GPS mapped screened for illicit discharge during regular inspections. Because the Franklin and Fairfield County storm water conveyance receive storm water from the Lithopolis area that roadway conveyance needs mapped and outfalls sampled.	2025

Comments: None.

HSTS Mapping and List	FDH, FCPH Mayor, Zoning, FSWCD	Create a map of all parcels with aerator outfalls to structures, and connections within the Village area.	Update a map of all parcels with aerator outfalls to structures, and connections within the Village area.	2025
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Comments: Review Franklin County side for septic systems and request FCPH review them.

Dry-Weather Screening of Outfalls	Village and FSWCD	20% of Village outfalls screened annually by the FSWCD and samples taken from those flowing for the presence of MBAS or ammonia/fecal.	Screen 20% Village outfalls annually by the FSWCD and samples taken from those flowing for the presence of MBAS or ammonia/fecal.	2025
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Comments: None.

IDDE Plan	FDH, FCPH Mayor, Zoning, FSWCD	Improve rapid response communications and report sanitary sewer overflows as directed.	IDDE plan update	2025
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Comments: None.

Ordinance or Other Regulatory Mechanism	FDH, FCPH Mayor, Zoning, FSWCD	An effective and enforceable regulatory mechanism	Review and update regulatory mechanisms.	2025
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Comments: None.

**CONSTRUCTION SITE RUNOFF CONTROL**

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective
Ordinance or Other Regulatory Mechanism	Mayor, Zoning, FSWCD & Legal	An effective and enforceable regulatory mechanism	Yes	Zoning Code 8.14, Zoning Code 8.10 for Stream Setback Requirements	Yes

Summary of Results or Activities: Review codes for intent of EPA requirements.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Standards Being Used	Effective
Sediment and Erosion Control Requirements	Mayor, Zoning, FSWCD & Legal	Effective and fair requirements	Yes	Zoning Code 8.14 and the EPA General Construction Permit	Yes

Summary of Results or Activities: Improved communication with developers in 2025

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Number of Complaints Received	Number of Complaints Followed Up On	Effective
Complaint Process	Mayor, Roads and FSWCD	Complaints and concerns are addressed ASAP	Yes	0	0	Yes

Summary of Results or Activities: Improved oversight (Village/FSWCD) and direct education of the contractors/developers resulted in a zero complaint year.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Sites Requiring Plans	# of Plans Reviewed	Effective
Site Plan Review Procedures	Mayor, Zoning & FSWCD	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Yes	2	2	Yes

Summary of Results or Activities: An agreement was entered into with the Fairfield SWCD to review plans in November of 2019.

Reviewed prior to 2024, but still active construction sites:

- Zwayer Woods
- Stone City Storage
- Wagnalls

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites	# of Sites Inspected	Average Frequency	Effective
Site Inspection Procedures	Mayor, Zoning & FSWCD	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Yes	3	3	1	Yes

Summary of Results or Activities: Improved compliance.

Comments: Zawyer- transitioned to DESC  
 Wagnalls-transitioned to DESC, in final phases of subdivision  
 Stone City-stabilized

Upload File Name(s) for Applicable Sites: Lithopolis Construction Site Inspections 2024.xlsx

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Violation Letters	# of Enforcement Actions	Effective
Enforcement Procedures	Mayor, Zoning, FSWCD & Legal	A stepped enforcement protocol. -three strikes approach- *Include an attachment which identifies applicable sites within your jurisdiction for annual reporting.	Yes	0	0	Yes

Summary of Results or Activities: None

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Measurements	Effective
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No records found

**CONSTRUCTION SITE RUNOFF CONTROL**

*Summarize activities you plan to undertake during the next reporting cycle.*

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Site Inspection Procedures	Mayor, Zoning & FSWCD	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Develop systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	2025

Comments: None.

Enforcement Procedures	Mayor, Zoning, FSWCD & Legal	A stepped enforcement protocol. -three strikes approach- *Include an attachment which identifies applicable sites within your jurisdiction for annual reporting.	Revise and and reinforce Zoning Code 2.8	2025
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Comments: None.

Ordinance or Other Regulatory Mechanism	Mayor, Zoning, FSWCD & Legal	Review codes for intent of EPA requirements.	Review codes for intent of EPA requirements.	2025
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Comments: None.

Complaint Process	Mayor, Roads and FSWCD	Complaints and concerns are addressed ASAP	Track and address complaints within 24 hours.	2025
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Comments: None.

Sediment and Erosion Control Requirements	Mayor, Zoning, FSWCD & Legal	Effective and fair requirements	Review Zoning Code 8.14 and the EPA General Construction Permit	2025
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Comments: None.

Site Plan Review Procedures	Mayor, Zoning & FSWCD	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	FSWCD reviews plans as they are received.	2025
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Comments: None.

**POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT**

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective
Ordinance or Other Regulatory Mechanism	Mayor, Zoning, FSWCD & Legal	An effective and enforceable regulatory mechanism to comply with NPDES and MS4 requirements.	Yes	Zoning Code 8.14	Yes

Summary of Results or Activities: Regulation exist in the current Zoning Ordinance.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Structural and/or Non-Structural Standards Being Used	Effective
Post-Construction Requirements	Mayor, Zoning, FSWCD & Legal	To maintain effective and fair requirements to comply with NPDES and MS4 requirements.	Yes	Zoning Code 8.14	Yes

Summary of Results or Activities: Regulations exist in current Zoning Regulations and Developers Agreements.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites Requiring Plans	# of Plans Reviewed	Effective
Site Plan Review Procedures	Mayor, Zoning, Legal, FSWCD	Have a systematic method to review construction site plans to comply with NPDES and MS4 requirements.	Yes	2	2	Yes

Summary of Results or Activities: An agreement was entered into with the Fairfield SWCD to review plans in November of 2019.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites	# of Inspections Performed	Average Frequency	Effective
Site Inspection Procedures	Mayor, Zoning, FSWCD & Legal	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Yes	23	23	1	Yes

Summary of Results or Activities: Maintain a table of all water quality systems with inspection dates. All existing basins, and basins under construction are moving towards compliance or acceptance.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Violation Letters	# of Enforcement Actions	Effective
Enforcement Procedures	Mayor, Zoning, FSWCD & Legal	To require all post-construction BMPs to have a life-long O&M plan and agreement that stays with the property through change of ownership.	Yes	9	0	Yes

Summary of Results or Activities: Village sent letters of partial compliance to all owners in 2022. Resolution of deficiencies is anticipated in 2025.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Sites Requiring Plans/Agreements	# of Plans Developed/Agreements in Place	Effective
Long-Term O&M Plans/Agreements	Mayor, Zoning, FSWCD & Legal	To require all post-construction BMPs to have a life-long O&M plan and agreement that stays with the property through change of ownership.	Yes	23	0	Yes

Summary of Results or Activities: Village Legal and Mayor to review the 9 post construction systems to determine if maintenance agreements can be obtained or just utilize plat restrictions, zoning and approved OEPA construction standards.

Village will obtain maintenance agreements and record with the County Recorder for Wagnalls Run, Zwayer Woods and Stone City Storage currently under construction.

Comments:

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Measurement 1	Measurement 2	Effective
No records found						

## POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

*Summarize activities you plan to undertake for the next reporting cycle.*

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Enforcement Procedures	Mayor, Zoning, FSWCD & Legal	To require all post-construction BMPs to have a life-long O&M plan and agreement that stays with the property through change of ownership.	Village Legal and Mayor to review the 9 post construction systems to determine if maintenance agreements can be obtained or just utilize plat restrictions, zoning and approved OEPA construction standards.	2025

Comments: None.

Long-Term O&M Plans/Agreements	Mayor, Zoning, FSWCD& Legal	To require all post-construction BMPs to have a life-long O&M plan and agreement that stays with the property through change of ownership.	Village Legal and Mayor to review the 9 post construction systems to determine if maintenance agreements can be obtained or just utilize plat restrictions, zoning and approved OEPA construction standards.	2025
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Comments: None.

Ordinance or Other Regulatory Mechanism	Mayor, Zoning, FSWCD & Legal	An effective and enforceable regulatory mechanism to comply with NPDES and MS4 requirements.	Review and revise the current Zoning Ordinance.	2025
Comments: None.				
Post-Construction Requirements	Mayor, Zoning, FSWCD & Legal	To maintain effective and fair requirements to comply with NPDES and MS4 requirements.	Review regulations that exist in current Zoning Regulations and Developers Agreements.	2025
Comments: None.				
Site Plan Review Procedures	Mayor, Zoning, Legal, FSWCD	Have a systematic method to review construction site plans to comply with NPDES and MS4 requirements.	FSWCD review construction site plans to comply with NPDES and MS4 requirements.	2025
Comments: None.				
Site Inspection Procedures	Mayor, Zoning, FSWCD & Legal	Have a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	Develop a systematic and well documented site inspection process to comply with NPDES and MS4 requirements.	2025

Comments: None.

**POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS**

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Topic(s)	Targeted Audience	# of Employees Attended	Effective
Employee Training Program 1	Roads & FSWCD	Train 100% of the maintenance staff and their supervisors annually.	Yes	2024's topic was Our Storm Water Pollution Solutions For Municipal Facilities	Village maintenance staff, inspectors and their supervisors.	3	Yes

Summary of Activity: Review of spills and responses needed.

Comments:

BMP (mechanism)	List of Municipal Facilities Subject to Program	O&M Procedures Developed?	# of Inspections Performed	Frequency of Inspections
Municipal Facilities	Village Garage 11820 Lithopolis Road, Lithopolis, OH 43136 Village Well Field West Elder Road	Yes	4	Quarterly
BMP (mechanism)	Summarize Maintenance Activities and Schedules	Summarize Activities Performed		
MS4 Maintenance	We perform these activities on a compliance and complaint driven process depending on the type of activity.	Repaired 4 Storm Drains in Rolling Acres Subdivision		
BMP (mechanism)	Procedures Developed?	Document Amounts of Wastes Properly Disposed		

Disposal of Wastes	Yes	2024 Summary----- Village cleaned out Storm Drains and disposed of 2 tons of waste (leaves etc. )	
BMP (mechanism)	Covered?	Tons Used	Summarize Measures Taken to Minimize Usage
Road Salt	Yes	40 Tons	Road salt only used for ice or in if a snow event exceeds 2".
BMP (mechanism)	Procedures Developed?	Gallons Used	Summarize Measures Taken to Minimize Usage
Pesticide & Herbicide Usage	Yes	0 Gallons	The village does not currently use pesticides or herbicides.
BMP (mechanism)	Procedures Developed?	Pounds Used	Summarize Measures Taken to Minimize Usage
Fertilizer Usage	Yes	0 Pounds	The village does not currently use fertilizer on municipal property.
BMP (mechanism)	Procedures Developed?	Document Amount of Material Collected and Properly Disposed	
Street Sweeping	Yes	2 tons of leaves and waste removed by Fiske LLC	
BMP (mechanism)	Summarize Any New or Existing Flood Management Projects that were Assessed for Impacts on Water Quality		
Flood Management Projects	None in 2024. Reviewing adoption of NFIP.		
BMP (mechanism)	Summary		
Our Municipal Separate Storm Water Solutions for Illicit Discharges	Employees completed the Education for local water pollution response on March 23, 2024		

**POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS**

*Summarize activities you plan to undertake for the next reporting cycle.*

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Road Salt	Village	Track quantities and retain records.	Track quantities and retain records.	2025
Comments:				
Pesticide & Herbicide Usage	Village	Track quantities and retain records if products are used.	Track quantities and retain records if products are used.	2025
Comments:				
Street Sweeping	Village	Track quantities and retain records of waste disposal if sweeping is conducted.	Track quantities and retain records of waste disposal if sweeping is conducted.	2025
Comments:				
Flood Management Projects	Village	NA	NA	2025
Comments:				
Municipal Facilities	Village	Conduct quarterly inspections and update the SWP3	Conduct quarterly inspections and update the SWP3	2025
Comments:				

Disposal of Wastes	Village	Track quantities and retain disposal tickets for wastes disposed of.	Track quantities and retain disposal tickets for wastes disposed of.	2025
Comments:				
MS4 Maintenance	Village	Track all pipe and structure replacement/repair, ditch dipping and add new stormwater conveyance to the mapping annually.	Track all pipe and structure replacement/repair, ditch dipping and add new stormwater conveyance to the mapping annually.	2025
Comments:				
Fertilizer Usage	Village	Track quantities and retain records if products are used.	Track quantities and retain records if products are used.	2025
Comments:				
<b>PROPOSED CHANGES TO YOUR SWMP (IF ANY)</b>				
<i>Summarize any proposed changes to your SWMP, including changes to any BMPs or any identified measurable goals that apply to the program elements. If you fail to satisfy measurable goals for the reporting year, please explain why.</i>				
None				
<b>VARIANCES GRANTED (IF ANY)</b>				
<i>Identify and summarize any variances granted under your storm water program.</i>				
None.				
<b>ADDITIONAL INFORMATION</b>				
<i>Please add any additional comments or attachments below.</i>				